UPAC Allocation Night Minutes

Date: 01/23/2024

Organization Name: Nittany Data Labs
Budget(s) to be Reviewed: Travel

Committee:	NAT
Committee Chair:	Sam
UPAC Advisor:	Hannah
Committee Members:	Fred, Shayla, Kamal, Aidan, Chan, Ishaan
Minutes Taker(s):	Shayla, Fred
SCT Member(s):	Aidan, Sam

Organization Presenter:	Anqi Wang
Presenter's Email:	aqw5545@psu.edu

Minutes:

Description of the Budget:	
Nittany Data Labs (NDL) is currently planning an educational one-day trip to McClean VA and Washington D.C. on Friday, April 19th, 2024 to visit 4 to 5 data science companies based in Virginia and Washington D.C. There is an estimated 40-50 people who are interested in attending. The total cost, including the one round trip transportation fee and 4-5 stops from State College to McClean, VA, and Washington D.C. by a 45-55 people Fullington bus, is estimated to be 3446 dollars. We want to request 3446 dollars from UPAC to support our trip!	
Questions from the Committee:	**Responses from the Presenter:**
1. Have you paid for anything yet?	1. No
2. How do you plan to fund the portion of expenses that UPAC will not cover?	2. Have own reserve funds of approximately $5k, $500 grant from IST because we need to make this trip happen
3. What information are you going to bring back from this travel experience to share with the Penn State UP community?	3. We want to bring back how these companies use data in the corporate world and perspective of the industry.
4. What is the primary purpose of attending this event? (Educational, Service, Competition, Performance, or Other)	4. Getting exposure to all sort of jobs and opportunities at a company particularly with the skills of data science, given 1.5 hours to 3-4 companies and during these sessions they'll have various presenters

	talk about their jobs and day to day jobs, educational experience to learn about companies' culture and values and employees
5. If networking/career-focused sessions were not part of this event, would you still be attending?	5. Yes, because it is a great opportunity to get to talk to people within the industry
6. How did you choose the members that are going on this trip?	6. 20-25 people attending last year, give priority to people who attend meetings, asked for people's resumes in interest form, see if their skills correlate with working at such companies
7. Are you receiving any academic credit for attending this event?	7. no
8. Have your number of attendees changed since submitting your budget on OrgCentral?	8. No
9.	9.

Committee Discussion:
SCT1: I think that the event sounds good, it's just that there's a grey area with the networking aspect of the event. He also said a majority part of it was about networking, although it seems like they're learning about data science which they can bring back to Penn State. SCT2: I agree with SCT1, when they were in the SCT room, it sounds like they will have a huge opportunity to learn about the industry but also networking will be a big part of the trip so I want to hear other committee member's opinion.

CM 1: When he answered the question about the primary purpose of attending this event, he said they'll learn from people who work at the company, and they'll get information about the career from someone who is in the event rather than a professor.

CM 2: It's a good thing for them to do, I feel like networking is always going to be a part of something, so I feel like for the most part it's educational.

CM3: I think that it's true that networking is unavoidable but he said that it is a primary purpose of this trip. But then again I the beginning he did say that it's mainly for educational purpose so he kind of contradicting himself.

CM4: I think in this situation, there's no way they wouldn't make connections with the company, but they did make it clear they would still attend if networking were not a component. It sounds like their primary purpose is focused on educating themselves on the various ways they could move to enhance their career development.

SCT Recommendation:		
Recommendation:	Full fund $2,584.50	
Amount Funded:	Full fund $2,584.50	
2nd By:	Ishaan	
Equipment Breakdown (If needed)	1. Bus 2. Item 3. Item 4. Etc.	1. $partial fund- 75% 2. $XXX 3. $XXX 4. Etc.
Vote:	5-1	

Additional Recommendations:
Recommendation:
Comments:
Vote:

UPAC Allocation Night Minutes

Date: 01/23/24

Organization Name: Flute Club
Budget(s) to be Reviewed: Equipment

Committee:	HAT
Committee Chair:	Cassandra
UPAC Advisor:	Ryan
Committee Members:	Tom, Dalima, Callie, Sam, Roman, Mohammed
Minutes Taker(s):	Tom, Roman
SCT Member(s):	Liam

Organization Presenter:	Anya Barrett
Presenter's Email:	Arb6806@psu.edu

Minutes:

Description of the Budget:	
In the Penn State School of Music, there are 27 practice rooms, none of which have designated music stands. Flutists use these practice rooms for 1-6 hours per day and music stands hold the music which ensures proper, healthy, and safe posture. In addition to flutists on campus, this would benefit all students enrolled in music classes at Penn State. We are requesting the funds to purchase 27 music stands.	
Questions from the Committee:	**Responses from the Presenter:**
1. Have you paid for anything yet?	1. No
2. How do you plan to fund the portion of expenses that UPAC will not cover?	2. Fundraisers, (flute day) and donations
3. Who has access to the music stands?	3. Music majors, minors & general student body taking music classes
4. Who has priority access to these music stands?	4. First come first served anyone who goes in the building, audition days, those students would get priority
5. Have you contacted the school of music for funding?	5. School of Music has denied funding. Others with stands have secured them so others could not access them.
6. How are you going to secure the stands?	6. Paint the number on stands, track them that way, (painted means they cant be

	used for ensemble) organization would be willing to store the stands if they had to
7.	7.
8.	8.
9.	9.
10.	10.

Committee Discussion:
SCT: It is important for flute-players to have accessible, but it is a hard decision according to our handbook which is the main factor in our decisions. I believe this could be fundable, if they have a different way of storage room. CM 1: We have funded things that are more questionable in the past and there is nothing more important than furthering club missions CM 2: Im stuck in the middle, I can see how they need but at the same time, I feel like it is not UPACs mission to fund these kind of things. On an emotional level though they are not hopeless. CM 3: I agree with CM 1 as someone who use to play an instrument. A music stand is crucial and helps further the mission of the club.

SCT Recommendation:		
Recommendation:	SCT recommends 0 funding	
Amount Funded:		
2nd By:	Sam	
Equipment Breakdown (If needed)	1. Item 2. Item 3. Item 4. Etc.	1. $XXX 2. $XXX 3. $XXX 4. Etc.
Vote:		

SCT Recommendation:		
Recommendation:	Tom recommends $900.99 funding	
Amount Funded:	900.99	
2nd By:	Callie	
Equipment Breakdown (If needed)	5. Item 6. Item 7. Item 8. Etc.	5. $XXX 6. $XXX 7. $XXX 8. Etc.
Vote:	4-3 in favor alternative recommendation, (Tie breaker vote cast by sub chair)	

Stipulation: Flute club distinctly marks/tracks the stands

Additional Recommendations:
Recommendation:
Comments:
Vote:

UPAC Allocation Night Minutes

Date: 01/23/2024

Organization Name: Club Esports
Budget(s) to be Reviewed: Types of Budgets (Equipment, Honoraria, etc.)

Committee:	
Committee Chair:	Sam
UPAC Advisor:	Hannah
Committee Members:	Fred, Shayla, Kamal, Aidan, Aidan, Chan, Ishaan
Minutes Taker(s):	Shayla, Fred
SCT Member(s):	

Organization Presenter:	Matthew Combs
Presenter's Email:	mvc6166@psu.edu

Minutes:

Description of the Budget:	
The in-person culmination of a 40-school online collegiate esports tournament bracket. The top 8 teams across 2 video games (4 teams each) will compete on stage for a prize. The event focuses on including any UP student who wants to get experience with production, broadcasting, competition, and more. We are hiring a 3rd party company, EsportsU, to help us with the event. They will provide all necessary equipment and staff while also giving our student experience hosting and running large-scale esports events.	
	Responses from the Presenter:
Do you have an estimate of how many staff will be working for this event?	No more than 14 staff members
Could you provide a breakdown for the staff's lodging and transportation expenses?	7 hotel rooms, 2 people per room, transportation through car, each taking personal vehicles to get to the event venue
Have you paid for anything yet?	No
How do you plan to fund the portion of expenses that UPAC will not cover?	Sponsored by two other outside companies called ByeBlueLight and Asteri that will provide that 10%
Is this program open to all University Park students?	Yes

How do you plan to advertise your event?	Multiple venues, work with vender who has multiple social media platforms to advertise to, also want to get into contact with BJC and the University's Undergraduate Association along with others they've worked with in the past, looking into advertising within their own communities while getting reporters to come and commentate on the events occurring
How does this event enhance the Penn State experience for students? (Also answering: What are the ways a UP student could get involved with helping run the event?)	(we do allow spectator events, robotics and music clubs do this) Penn state student can be involved by joining the competitions and they can also help setting up the event. Social and spectator perspective is also part of the event.
Do you plan on selling tickets for this event? (How much for UP Students/non-UP students?)	No tickets, open for free
What is your expected attendance for each of the following groups: UP students? Faculty/staff? Community members?	UP Students: 400 Faculty Members: 50 Community Members: 550
How did you select this year's management group? Will you need security for this event?	Security is included in the quote BJC gave us, we picked ESportsU to set up the event last year and got into contact at Rutgers the year before, they were very helpful and decided to choose them again this year
Have your priorities for funding changed?	No
How did you select the schools to participate in the event?	They are all partners with ByeBlueLight.
What is the basic itinerary of your event?	Main stage is planned to be set up on Saturday March 23 for the entirety of the day and the main event will occur on the 24th, competition on the 23rd outside of the stage, behind it leading up to the grand finals. BJC doors open, people come in, certain time for team warm-ups and then teams play, event runs for approximately 4-5 hours
What will the stage equipment look like? What are the high-end graphics?	All the stage equipment are basic requirements, such as cameras, video equipment, sound Equpment. High end graphics is the computers that people play for the event.

What is the purpose of the broadcasting and live coverage of this event?	We can have a wider audience than just the people come in so that if they can't come in person, they can watch it from their homes
What is the purpose of the credentials?	Credentials so that we can keep track of people who are supposed to be in certain areas. Separating players from VIPs and staff, for organizational matters

Committee Discussion:
SCT: I think this is a good budget. However, there are a few questions raised about the traveling and lodging and the other equipment.

CM 1: I like how they make it free to attend. It makes it more accessible to the student body overall.

CM 2: I appreciate them going out of their way to get two sponsors for this event and reaching out to PSU alumni for help running this event.

CM 3: I would never assume a video game event would be funded like this, so this is very interesting to me. This is a cool opportunity to expand horizons at Penn State and I like that they're reaching out and making good connections. It's cool how far video games can reach.

CM 4: This was a surprisingly straightforward budget. They answered our questions very well and I am happy with how detailed they were with their responses.

CM 5: I really like what this organization is doing in terms of this event. It's not very often we see video games displayed in this manner so it's really cool to see UP students and other schools be able to display their talents and interests so well.

CM 6: This is my first BJC budget and I think that it's great that we're able to fund something like this. It's awesome that student orgs can have representations like this there. It's cool that an Esports team can bring in other schools to Penn State and raise our reputations and opportunities for connections. |

SCT Recommendation:		
Recommendation:	Partial funding of $123,907.00	
Amount Funded:	Partial funding of $123,907.00	
2nd By:	Chan	
Equipment Breakdown (If needed)	1. Prizes and Food 2. Speaker/ performance event management 3. High-end graphics	1. $0 2. - $50 3. -$1,273 (Fund $1,227) 4.

Vote:	7-0

Additional Recommendations:

Recommendation:

Comments:

Vote:

UPAC Allocation Night Minutes

Date: 01/23/24

Organization Name: Organization R
Budget(s) to be Reviewed: Types of Budgets (Equipment, Honoraria, etc.)

Committee:	HAT
Committee Chair:	Cassandra
UPAC Advisor:	Ryan
Committee Members:	Tom, Dalima, Callie, Sam, Roman, Mohammed
Minutes Taker(s):	Tom, Roman
SCT Member(s):	Hallie

Organization Presenter:	Yusuf Adeniji
Presenter's Email:	Yaa28@psu.edu

Minutes:

Description of the Budget:
In the heart of Africa's renaissance, our conference spotlights the vital connection between tradition, **innovation**, and **sustainability**, with a special focus on the indispensable role of Africa's youth. Join us in exploring the mosaic of Africa's rich heritage while embracing innovation and sustainability for a brighter future. We unite thought leaders, young visionaries, scholars, and cultural enthusiasts to bridge the divide between tradition and progress. Together, we chart a path towards a vibrant Africa where the wisdom of the past merges with the vigor of the youth to drive economic growth, preserve cultural treasures, and nurture sustainable development. Join the movement to harness Africa's untapped potential, forge enduring connections, and empower a continent where the youth are at the forefront of transformation.

Questions from the Committee:	Responses from the Presenter:
Have you completed your program registration meeting for this program? If so, what was the date of your meeting?	Yes (No one mentioned date)
Have you paid for anything yet?	No
How do you plan to fund the portion of expenses that UPAC will not cover?	Depending on what UPAC does cover, we do have sponsors. African Research center and Penn State Global
Is this program open to all University Park students?	Yes

How do you plan to advertise your event? Have you created a post for the event on OrgCentral?	Yes
How does this event enhance the Penn State experience for students?	Students are able to present their own research and this is also a major social event for many African/black students. There is an educational aspect, we want to let everyone get a taste and feel for what Africa is.
Do you plan on selling tickets for this event?	No
How did you select this year's speaker?	Based on two major criteria, they have to be afrocentric, and they have to be versatile. We want speakers that can talk about sustainable and innovation.
Have you filled out the organization inventory form on Org Central?	Not yet
Have your priorities for funding changed?	No
Can you expand on the purpose of the videographer	The videographer is going to cover the event because we want to capture the highlights of the event so the videographer is there to cover the African night, along with the other parts of the event so that we can have it on our website or share it to our socials. Our sponsors prefer it as well.
Who designed the graphic designs?	It will be a person who is outside the penn state system.
Please provide a breakdown of any equipment costs inclusive of the following: the cost of each item, the need for each item requested, and how is it essential to your organization's mission, and the estimated length of life for each item (between 1-4 years)? • AV Screen • Projector • Website Design and Event Development • Food 1 • Food 2 • CLR 1S Gloss • Deluxe Retract Pkg • Fab Backdrop Display	1. AV screen: rented, presented for conference 2. Projector: rented, presented for conference 3. Website designs: have all conference activities, creating sections where people can submit abstracts and register, can still be used in future conferences 4. Food, breakfast: Food 5. Food, Lunch: Food 6. CLR 1S CustomrPpr: fliers, posters, one-time 7. CLR 1S Gloss: certificates, one-time 8. Delux Retract: banner, inside entrance to Heritage Hall, one-time use 9. Fab Backdrop: place to take pictures, 4 years 10. CLR 2S on 32# Wht: used for programs, one-time use

- CLR 2S on 32# Wht
- Fold per Sheet
- Table Throw 8x10
- CLR 1S on 32#
- Folding set up fee
- 3x8 outdoor
- Banner design
- Flutter design
- Program design
- Flyer design
- Backdrop design
- Table throw design
- Outlet gangbox power
- Microphone wireless
- Event space projector
- Project screen
- Doodle Adult Coloring book
- Name tags
- Roll labels
- 16oz stainless steel tumbler
- Paragon engraved ballpoint
- Zeus tote
- Lanyard with snap trigger
- Name tag holders
- Certificate holders

11. Fold per sheet: easel for poster, 4 years
12. Table throw: registration table, 4 years
13. CLR 1S on 32# Wht: flier/poster, one-time use
14. Folding set up fee: company sets up items, one-time use
15. 3x8 outdoor banner: outside the hall, one time use
16. Banner design: design for banner, one-time use
17. Flutter design: design for flutter, one-time use
18. Program design: design for program, one-time use
19. Flyer design: design for flyer, one-time use
20. Backdrop display design: design for backdrop, one-time use
21. Table throw design: design for table throw, one-time use
22. Heritage hall outlet power: DJ uses, rental
23. Microphone: speakers and hosts use, rental
24. Event space projector: used for presentations, rental
25. Projector screen: used for presentations, rental

Conference registration items
- Conference, essence of these items is taking things home, summarize the conference with abstracts like fliers, reference when you get home.
- Promotional: all of the items will have the org's logo on them
- Name tags and their holders were deemed essential in keeping track of attendees and preventing confusion.

Committee Discussion:
SCT: It was complicated, but I have my recommendation for funding. Name: Overall, I would say this a solid event and it's important for the Penn State Community

Name: The event itself is engaging for all attendees.

SCT Recommendation:	
Recommendation:	$20,074.70 (partial funding)
Amount Funded:	$20,074.70
2nd By:	Roman
Equipment Breakdown (If needed)	<table><tr><td>1. Speaker</td><td>1. $11,440.00</td></tr><tr><td>2. Speaker transport</td><td>2. $563.88</td></tr><tr><td>3. Lodging</td><td>3. $150.00</td></tr><tr><td>4. facility</td><td>4. $3,670.00</td></tr><tr><td>5. equipment</td><td>5. $4,183.83</td></tr><tr><td>6. conference items</td><td>6. $66.99</td></tr></table>
Vote:	Passes 6–0

Additional Recommendations:

Recommendation:

Comments:

Vote:

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Recommendation:	Full fund $2,584.50	
Amount Funded:	Full fund $2,584.50	
2nd By:	Ishaan	
Equipment Breakdown (If needed)	1. Bus 2. Item 3. Item 4. Etc.	1. $partial fund- 75% 2. $XXX 3. $XXX 4. Etc.
Vote:	5-1	

Additional Recommendations:
Recommendation:
Comments:
Vote: