

# UPAC Allocation Night Minutes

Date: 2/20/24

Organization Name: Pennharmonics

Budget(s) to be Reviewed: Media

<b>Committee:</b>	HAT
<b>Committee Chair:</b>	Cassandra
<b>UPAC Advisor:</b>	Ryan
<b>Committee Members:</b>	Shayla, Kamal, Sam A., Roman
<b>Minutes Taker(s):</b>	Shayla, Roman
<b>SCT Member(s):</b>	Shahid, Alex

<b>Organization Presenter:</b>	Noel Villanueva
<b>Presenter's Email:</b>	<a href="mailto:nav5175@psu.edu">nav5175@psu.edu</a>

## Minutes:

Description of the Budget:	
<p>The Pennharmonics are excited to announce that we will be recording another album during the Spring 2024 semester! This spring, award winning arranger and alumni of Penn State Kyle Howard of Cut Off Studio will be recording, mixing, mastering, and helping us to release 5 studio tracks and 2 live tracks to be recorded throughout the semester at an off campus location. We hope to not only showcase the talents of this group, but to show other people what Penn State music groups have to offer and to hopefully encourage other performing arts groups to release new music as well.</p>	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. No
2. How do you plan to fund the portion of expenses that UPAC will not cover?	2. Throughout campus, we do things such as gigs to earn money. We will use some of our ASA funding, which we have done shows. Most recently, we performed at someone's wedding. Overall, we earn money from gigs like that and put it into our ASA account. We expect to earn 2-3k\$ from an upcoming tour.
3. Have your priorities for UPAC funding changed?	3. No
4. How will this enhance Penn State student's experience?	4. One cool thing about our group is that most people in our group are not music majors and our group organizes the music. It allows people who aren't music

	majors to get involved with music production
5. How are you going to distribute this album? (available online)	5. Spotify, Apple Music,
6.	6.
7.	7.
8.	8.
9.	9.
10.	10.

<b>Committee Discussion:</b>
SCT: I think this budget is really cool. They understand our policy and they tried their best to make sure they follow the UPAC handbook. I think this is a great opportunity to enhance the Penn State experience.
SCT 2: I also really like this budget. I like that it is supporting their purpose as an organization by allowing them to share their music with the Penn State community.
CM 1: I think that it's really cool and gives non-music majors a chance to get involved with music production.
CM 2: Music is a good outlet on campus and I am glad to see them having this opportunity.

<b>SCT Recommendation:</b>		
Recommendation:	SCT recommends \$ 7,220.00	
Amount Funded:	\$7,220.00	
2 <sup>nd</sup> By:	Shayla	
Equipment Breakdown (If needed)	1. Item 2. Item 3. Item 4. Etc.	1. \$XXX 2. \$XXX 3. \$XXX 4. Etc.
Vote:	4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:

# UPAC Allocation Night Minutes

Date: 02/20/23

Organization Name: HSAI

Budget(s) to be Reviewed: Travel

<b>Committee:</b>	NAT
<b>Committee Chair:</b>	Sam
<b>UPAC Advisor:</b>	Hannah
<b>Committee Members:</b>	Callie, Chan, Mo, Dalima
<b>Minutes Taker(s):</b>	Chan, Mo
<b>SCT Member(s):</b>	Yingxin

<b>Organization Presenter:</b>	Matthew B Stover
<b>Presenter's Email:</b>	mqs6628@psu.edu

## Minutes:

Description of the Budget:	
<p>The Hospitality Sales and Marketing Association International has organized a series of tours to be able to see the day to day of industry operations. This aims to provide our students with firsthand insights into the daily intricacies of our prospective careers. Beyond the conventional learning environment, these tours offer a practical understanding of what lies ahead. Networking with industry professionals and cultivating relationships with their companies is going to help us have sustained support for our club as we approach graduation.</p>	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. Not yet, this is a trip we do once every semester. Doing alongside two other organizations. Booked hotel and bus already
2. How do you plan to fund the portion of expenses that UPAC will not cover?	3. Programs for fundraising, merchandise sales, school funds
4. Have your priorities for UPAC funding changed?	5. No
6. What information are you going to bring back from this travel	7. Going to see multiple hospitality businesses ranging from many levels of luxury. Sales & Marketing knowledge

experience to share with the Penn State community?	mainly, Provides both realistic visuals and understand different employment opportunities and future goals on our end. This gives us the opportunity to see and learn more from people actively in the industry.
8. What is the primary purpose of attending this event?	To learn and educate us more about sales and marketing by learning firsthand.
9. If networking/career-focused sessions were not part of this event, would you still be attending?	10. Networking is not a part of this event; it is entirely educational and gives us an amazing opportunity to explore our career field
11. How did you choose the members that are going on this trip?	12. Interest form, seniority, exec status, and who has or has not gotten the opportunity to travel before to be able to educate those who may not have been on a trip before.
13. Are you receiving any academic credit for attending this event?	14. No
15. Has your number of attendees changed since submitting your budget on OrgCentral?	16. No, still 12
17.	18.

<b>Committee Discussion:</b>
<p>SCT: After talking to them I generally feel like the trend is not networking focused. I also think it is a great opportunity outside the classroom for them.</p> <p>CM 1: I like it. Their major must be involved to have the appropriate education and gain more knowledge. This is a great opportunity for hands-on experience for these students.</p> <p>CM 2: I think it is good to get out of the classroom experience, I do not have a problem with this budget after hearing them. I do not find that Networking is a big part of this budget.</p> <p>CM3: At first, I was a bit nervous about this being network oriented, but as they came in and further described this trip, it seems very education based and focuses on what their career path looks like/has to offer.</p> <p>CM 4: They did say something about networking with professionals in the request, but I noticed in the meeting that it will not be a big part of their trip. They only speak to the alumni and others to be a part of the experience.</p>

<b>SCT Recommendation:</b>		
Recommendation:	SCT recommends \$3602.11	
Amount Funded:	\$3,602.11	
2 <sup>nd</sup> By:	Callie	
Equipment Breakdown (If needed)	1. Bus 2. Hotel	1. \$2,042.11 2. \$1,560.00
Vote:	4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:

# UPAC Allocation Night Minutes

Date: 02/20/24

**Organization Name:** Criminal Law Society

**Budget(s) to be Reviewed:** Program

<b>Committee:</b>	NAT
<b>Committee Chair:</b>	Sam
<b>UPAC Advisor:</b>	Hannah
<b>Committee Members:</b>	Callie, Chan, Mo, Dalima
<b>Minutes Taker(s):</b>	Callie, Dalima
<b>SCT Member(s):</b>	

<b>Organization Presenter:</b>	Hannah Katz
<b>Presenter's Email:</b>	hwk5286@psu.edu

## Minutes:

Description of the Budget:	
<p>The Criminal Justice Reform Conference, an entirely student-initiated and organized effort, aims to bring together the leaders advancing this field and foster progress in justice reform by disseminating knowledge of contemporary legal theories, research findings, evidence-based methods, and government policy. Only through intense and sustained public discourse will true progress be achieved. Students especially, as the future of the social and legal system, should be exposed to the most pressing issues facing our criminal justice system. Advocacy of thoughtful and forward-looking reform cultivates not only a more just system, but a more productive and equitable society as well.</p>	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. No
2. How do you plan to fund the portion of expenses that UPAC will not cover?	2. Speaker's Trust through the law school; Student Bar Association approved us for funding; tickets
3. Have your priorities for UPAC funding changed?	3. No
4. Is this program open to all University Park students?	4. yes
5. How do you plan to advertise your event? HUB marketing	5. We have a website adding the speaker's profile. The website is finished, and we are planning on putting it on the digital

Collab w/ other student org's instas Org Central Post Stall Stories (HUB Marketing)	screens including our Instagram's. While we also reached out to the alumni, we can send a blast to all law students as well to interact with the legal community.
6. How does this event enhance the Penn State experience for students?	6. Allows undergrad students interested in law to learn about different aspects of law. There currently aren't many opportunities to learn about this area for undergraduate and graduate students.
7. Do you plan on selling tickets for this event? (How much for UP Students/non-UP students?)	7. Yes, \$25 for students and \$30 for non-students
8. What is your estimated number of attendees for each of the following groups: UP students? Faculty/staff? Community members?	8. Over 100 attendees, about 125. Most likely about 25 professionals but majority UP students
9. How did you select this year's speakers? Will you need security for this event?	9. We do not need security. We reached out through our alumni engagement office and to practicing criminal law attorneys. Since the community is so small, reaching out to our local area they eventually reached out to us.
10. Will you/attendees receive any academic credit for attending this conference? (CLE credit)	10. There is potential for CLE credit but no students are getting college/academic credit.

<b>Committee Discussion:</b>
SCT: I think it is a thorough event to hold for students. It gives them real life experience of the different aspects of criminal law. It is open to every student, so it gives students who are on the fence about doing law an opportunity to learn about the field.
CM 1: Honestly, this sounds like an event I would want to go to. It's educational and will be super beneficial for both the general community and the legal community. I think it will also help if they take their advertisement further and will really boost the law school and its organizations.

CM 2: I like that they emphasized how there are not a lot of opportunities to learn about law as an undergraduate. This gives you an opportunity to learn more about criminal law.

<b>SCT Recommendation:</b>		
Recommendation:	SCT recommends \$11,604.00 (partial funding)	
Amount Funded:	\$11,604.00	
2 <sup>nd</sup> By:	Mo	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> <li>1. Honoraria</li> <li>2. Mileage</li> <li>3. Lodging</li> <li>4. Facility Rental</li> <li>5. Total Equipment Rental</li> <li>6. 21% gratuity</li> <li>7. Food, etc.</li> </ol>	<ol style="list-style-type: none"> <li>1. \$5,000.00</li> <li>2. \$1,784.00</li> <li>3. \$3,000.00</li> <li>4. \$1,000.00</li> <li>5. \$820.00</li> <li>6. \$0.00</li> <li>7. \$0.00</li> </ol>
Vote:	4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:



# UPAC Allocation Night Minutes

Date: 2/20/2024

**Organization Name:** Accounting Society

**Budget(s) to be Reviewed:** Program

<b>Committee:</b>	HAT
<b>Committee Chair:</b>	Cassandra
<b>UPAC Advisor:</b>	Ryan
<b>Committee Members:</b>	Roman, Sam, Kamal, Aidan J
<b>Minutes Taker(s):</b>	Aidan, Roman
<b>SCT Member(s):</b>	Alex/Shayla

<b>Organization Presenter:</b>	Monica Wang
<b>Presenter's Email:</b>	Mrw5852@psu.edu

## Minutes:

Description of the Budget:	
This event will feature an awards ceremony, an end of year celebration for Accounting Society and Beta Alpha Psi members, and a networking session with multiple big accounting firms, Penn State faculty members, and students. The event will host 100 attendees and will be catered by the BJC.	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. No
2. How do you plan to fund the portion of expenses that UPAC will not cover?	2. Member dues
3. Have your priorities for UPAC funding changed? (Facility, Equipment)	3. No
4. How do you plan to advertise your event? Have you created a post for the event on OrgCentral?	4. A poster, no post on OrgCentral
5. Is this program open to all University Park students?	5. Yes
6. What is your expected attendance for each of the following groups:	6. Around 100 people, faculty around 15-20, Community Members around 30 and the rest would be students

UP students? Faculty/staff? (30) Community members?	
7. How does this event enhance the Penn State experience for students?	7. A good opportunity for networking, finding people who are interested in accounting and finance, expand your network of people
8. Do you plan on selling tickets for this event? (How much for UP Students/non-UP students?)	8. 15 for distinguished members, 20 for general students
9. Please provide a breakdown of any equipment costs inclusive of the following: the cost of each item, the need for each item requested, and how is it essential to your organization's mission, and the estimated length of life for each item (between 1-4 years)?	9. Plaque: \$380 – awards for keynote speaker and previous alumni on exec board (one time use) 10. Pamphlets + name tags: \$27 and \$21. Overview of speakers and breakdown of what they talk about and order. Nametags are for reps from the firm (pamphlets – 1 time use) (nametags – potentially reuse depending on format) 11. Name tag holders: \$28
10. Can you expand more on how you plan advertising for this event?	12. Through GB, insta, advisor also advertises
13. Tickets	11.
12. Would a student not involved in the two societies be able to attend	12. Yes
13. If networking were not a part of the event would you still attend and hold event	13. Initially answered that they would still attend to network with clubs and students, upon clarification, they revised to: Yes, good intro to the club. Get to know the leadership board and what is happening in the club.
14.	14.
15.	15.

<b>Committee Discussion:</b>
SCT 1: I think this is a good event for students who are interested in accounting and also finance. Although most of the items cannot be funded by our policies, but there are still some that we can fund and I think we should. I'd also like to remind the committee that networking in a program is not as strictly looked upon as for travel budgets.
SCT 2: Great opportunity to meet employers and companies. Since their focus is accounting, career opportunities are important along with connecting with professionals.

CM 1: This is a fine budget, if on campus networking events are allowed, I do not have a problem with this

CM 2: I like the event and what they are doing with the companies and the two organizations coming together but obviously there are some things that we are not able to fund like giveaways and obviously we cannot fund those.

<b>SCT Recommendation:</b>		
Recommendation:	SCT recommends: \$636.50	
Amount Funded:	\$636.50	
2 <sup>nd</sup> By:	Roman	
Equipment Breakdown (If needed)	1. Venue rental 2. Pamphlet and nametags 3. Name tag holders 4. Facility China and Linen	1. \$530 2. \$28.50 3. \$28 4. \$50
Vote:	4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote: