

UPAC Allocation Night Minutes

Date: 2/1/24

Organization Name: Penn State Infusion

Budget(s) to be Reviewed: Program

Committee:	Leadership Team
Committee Chair:	Fiona
UPAC Advisor:	Trevor
Committee Members:	Sam L, Cassandra, Yingxin, Alex, Sam A
Minutes Taker(s):	Trevor, Cassandra
SCT Member(s):	Yingxin

Organization Presenter:	Sanchita Bhusari
Presenter's Email:	sab6958@psu.edu

Minutes:

Description of the Budget:	
Penn State Infusion will be organizing a dance competition called Infusion at the Eisenhower Auditorium on March 16th, 2024. Recently awarded best overall event, Infusion is a nationally acclaimed dance competition that will feature 9 of the country's hottest fusion dance teams. Fusion dance teams are those that fuse together western and eastern cultures and create an eight-minute storyline through song and dance. The show will be available for all Penn State students to attend and will allow students to view and understand how South Asian students are still holding on to their heritage at the collegiate level. The show will also feature a Penn State team as an exhibition act.	
Questions from the Committee:	Responses from the Presenter:
Have you paid for anything yet?	No
How do you plan to fund the portion of expenses that UPAC will not cover?	Fundraising at restaurants, also BJC concessions
Is this program open to all University Park students?	yes
How do you plan to advertise your event?	Using social media, members share in classes, HUB tabling to sell tickets/promote
How does this event enhance the Penn State experience for students?	For Indian dance teams (Fusion b/c combines elements of Indian dances). So, it's definitely entertaining, but also educational to learn about culture and dances. Also collaborate with other

	organizations to help make the event successful (team effort). Advancing arts at PSU and engaging with others.
Do you plan on selling tickets for this event? (How much for UP Students/non-UP students?)	\$8 or UP students, \$20 for others
How did you select this year's primary performing artist/band (Karan Brar)? Judges?	<p>Wanted a South-Asian prominent individual who is successful in industry. Karan is well known from time on Disney and for recent experiences in American society. Talk about self and cultural representation in entertainment industry/American society.</p> <p>Judging coordinators find other judges, typically former dancers or instructors. No bias for teams competing. Find availability for that week. 5 total judges.</p> <p>5 other hotel rooms are for DDN representatives (requirement from sponsor of event).</p>
Does the total artist payment (\$16,000) include all expenses (flights/lodging) or just the performance fee?	That is for just the speaking fee.
Karan Brar's transportation expenses include 2 flights. Who is the second traveler and what is their role in the production of this event?	Mandatory PR manager - handles event logistics and backstage preparations/technical direction.
How many total judges? How many rooms for lodging? Number of nights?	5 judges, 5 DDN representatives. (10 rooms, 2 nights)
Can you explain the purpose of the "mixer" facility rental expense? Who will be able to attend the "mixer" part of program?	Mixer is exclusive to dance teams and PSU Infusion. Essential because this determines order of dances in performance (essential to make show run smoothly). Helps remove bias and create fairness in the order of performance.
Can you please explain the purpose of the "livestream" and "photography" expenses? How are these integral to the success of the event?	<p>Livestream: DDN is country-wide network, allows all to enjoy the event. Promotes the legitimacy of the event on a broad scale.</p> <p>Videography: each team needs professional videos taken so we can submit for other competitions. Can use these for future applications (requirement of DDN). Must facilitate access of videos to group.</p>

<p>Please provide a breakdown of any equipment costs inclusive of the following: the cost of each item, the need for each item requested, and how is it essential to your organization's mission, and the estimated length of life for each item (between 1-4 years)?</p>	<ul style="list-style-type: none"> • EMT services (single day): physical activity, required for a dance event like this • Uhaul rental (single day): each team can have props (backdrops, etc) that can be used in Eisenhower space/use of loading dock. Makes load in/out process more efficient. • Helium tanks (week 1): RENTAL for HUB tabling in week 1, for balloons at the table. • Helium tanks (week 2): RENTAL for HUB tabling in week 2, for balloons at the table. • Flyers (single use): has the info about event/how to buy tickets • Banners (single use): large banner in Eisenhower, customized for each year. Also shows lineup for teams competing. • HUB Day: is this a facility rental? Wednesday before, rent out HUB space to showcase event and get people excited about attending the event. • Customized balloons (single use): date-specific and used in HUB tabling, has had a big impact on people coming to table/attending the event. • Tshirts (single use for this year): Infusion 2024 customized for members, shows who is a part of the competition. Also includes sponsors. Shows who works at the event, essential for PSU student members to help others know who is running the show • Merch (single use): requirement of DDN, sweatshirts for dance teams
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<p>Committee Discussion:</p>
<p>Name:</p> <p>Name:</p>

Name:

SCT Recommendation:		
Recommendation:	\$42,515.12 (Partial)	
Amount Funded:	\$42,515.12 (Partial)	
2 nd By:	Cassandra Blasi	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> 1. Speaker fee 2. Flights (speaker) 3. Car rental 4. Speaker Hotel expenses 5. Eisenhower 6. Mixer venue 7. Uhaul 8. EMT 9. Helium Tank week 1 10. Helium Tank week 2 11. Banner 12. Customized Balloons 13. HUB Day 14. T-Shirts 15. Merchandise 16. Judges (3) Transportation 17. Judge (1) Transportation 18. Judge (1) Transportation 19. Judges + Representative Hotel Expenses 	<ol style="list-style-type: none"> 1. \$16,000 2. \$3,272 3. \$830.83 4. \$600 (3.2.3) 5. \$12,251.19 6. \$0 (3.2.1) 7. \$142.45 8. \$980.00 9. \$50 10. \$90 11. \$108 12. \$520 13. \$195 14. \$2743.65 15. \$0 (2.4.1) 16. \$1908 17. \$536 18. \$788 19. \$1500 (3.2.3)
Vote:	5-0	

Additional Recommendations:

Recommendation:

Comments:

Vote:

UPAC Allocation Night Minutes

Date: 1/30/24

Organization Name: Essence of Joy

Budget(s) to be Reviewed: Travel

Committee:	NAT
Committee Chair:	Sam
UPAC Advisor:	Hannah
Committee Members:	Tom, Callie, Dalima, Chan, Roman
Minutes Taker(s):	Callie, Roman
SCT Member(s):	Jacob

Organization Presenter:	Ashley Godwin
Presenter's Email:	adg5713@psu.edu

Minutes:

Description of the Budget:	
<p>Essence of Joy is one of five performing choral ensembles in the Penn State School of Music. Organized in November, 1991 by Anthony Leach, the choir performs sacred and secular music from the African and African American choral traditions. This spring we are excited to travel to Nashville for our Spring 2024 Tour. A description of the itinerary outlined below</p>	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. No
1. How do you plan to fund the portion of expenses that UPAC will not cover?	2. We have an endowment to support our needs. Unfortunately, it is not enough to cover the funds, with that they will split the costs personally.
1. What information are you going to bring back from this travel experience to share with the Penn State UP community?	3. I'd say how performing music in the deep south works with the connection between the performers and audience.
2. Have your priorities for UPAC funding changed?	4. No
3. What is the primary purpose of attending this event?	5. To gain professionalism skills and more confidence in our performances

6. What do you plan to bring back to the University Park community?	7. Already answered I'd say how performing music in the deep south works with the connection between the performers and audience. (we got rid of this question because of its similarity to the answer above)
4. If networking were not part of this event, would you still be attending?	Yes- The two go hand in hand, as choir we end up making connections, but we are going for the education and experience
5. How did you choose the members that are going on this trip? How do they represent Penn State on this trip?	8. It's the entire choir, they will represent PSU by being the organization and interacting with the locals. Not all are music majors, and some are grad and under grad students trying to make interpersonal connections.
6. Are you receiving any academic credit for attending this event?	9. No
7. Have your number of attendees changed since submitting your budget on OrgCentral?	10. No
8. Have your travel funding priorities changed since submitting your budget on OrgCentral?	11. No

Committee Discussion:
<p>SCT: I think it seems like an excellent trip and opportunity. It's a cool opportunity to experience the musical scene, history, and new singing opportunities.</p> <p>CM1: These are the kind of budgets that UPAC exists to fund. There are no real red flags to me.</p> <p>CM2: This event does not seem like there will be any networking and I love this budget.</p> <p>SCT: To that point, based on the discussion I had, I got the impression that networking is not a major component in the slightest</p> <p>CM4: I think it was straight forward. I do not see any issues when it comes to funding this.</p> <p>CM5: ITs a good opportunity for them, and it falls under our handbook policy.</p>

SCT Recommendation:		
<table border="1"> <tr> <td>Recommendation:</td> <td>\$5,000</td> </tr> </table>	Recommendation:	\$5,000
Recommendation:	\$5,000	

Amount Funded:	\$5,000	
2 nd By:	Roman	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> 1. Charter Bus 2. Item 3. Item 4. Etc. 	<ol style="list-style-type: none"> 1. \$5,000 2. \$XXX 3. \$XXX 4. Etc.
Vote:	5-0	

Additional Recommendations:

Recommendation:

Comments:

Vote:

UPAC Allocation Night Minutes

Date: 1/30/24

Organization Name: Sports Business Club

Budget(s) to be Reviewed: Travel

Committee:	
Committee Chair:	Sam
UPAC Advisor:	Hannah
Committee Members:	Tom, Dalima, Callie, Roman, Chan
Minutes Taker(s):	Dalima,
SCT Member(s):	Hallie

Organization Presenter:	Sean Parsons
Presenter's Email:	smp6745@psu.edu

Minutes:

Description of the Budget:	
<p>The Sports Business Club is planning a two-day educational trip to Philadelphia, PA on March 16-17th. The goal of the trip is to provide our members with an educational experience that will help enhance their learning further than class and club meetings by listening to professionals from the sports business world.</p>	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	No - Booked hotel but have not paid
2. How do you plan to fund the portion of expenses that UPAC will not cover?	The main source of our Revenue mostly comes from dues and donations and will mostly be covered by our RSA account
3. What information are you going to bring back from this travel experience to share with the Penn State UP community?	There's a lot of value in going to a trip like this; we'll see how an average day in being in the sports business is like and will give members further interest in being in the sports business. It also strengthens the club and relationships in the club.
4. Have your priorities for UPAC funding changed?	No
5. What is the primary purpose of attending this event?	Gaining a firsthand experience on the different roles in the sports business industry and

	understand how they interconnect with each other; also gives members a chance to build relationships and gain future opportunities such as internships
6. If networking/career-focused sessions were not part of this event, would you still be attending?	yes because I think just seeing the experience and take it all in will benefit the people going and see an example of what the scene would look like. Also they will see how the operation works from top to bottom.
7. How did you choose the members that are going on this trip?	Executive board is generally given first priority, then general members fill out an application. Member commitment to the club is highly considered.
8. Are you receiving any academic credit for attending this event?	No
9. Have your number of attendees changed since submitting your budget on OrgCentral?	No
10. Have your travel funding priorities changed since submitting your budget on OrgCentral?	No we're still taking 5 cars straight to Philadelphia

Committee Discussion:	
<p>SCT: It looks really educational; they'll get a great opportunity to see how the business works. I'm a little hesitant about how much networking involved. They gave me an itinerary and it is rather unclear if it is networking or educational.</p> <p>CM1: I think it sounded like it is majority networking. I believe candidates were chosen on how well they would get a career out of it. I also don't believe this event would bring value to the campus.</p> <p>CM2: I'd agree. They mentioned future employment, internships, etc. Repeatedly and there doesn't seem to be much educational value.</p> <p>CM3: It's very network oriented, he kept on saying how the people build connections, and how they were able to get those internships and full-time funding.</p> <p>CM4: They seemed to backtrack when we asked if networking was not a part of the event. I see the educational aspect, but it seems they stressed networking over education and that was the primary purpose.</p> <p>CM5: I see the educational standpoint, but I see a lot of networking involved in this experience.</p>	

CM2: I'm not sure where I heard them mention sports education throughout most of the thing.

SCT Recommendation:		
Recommendation:	\$0 fund	
Amount Funded:		
2 nd By:	Tom	
Equipment Breakdown (If needed)	1. Networking 2. Community Building 3.3.1 3. Item 4. Etc.	1. \$XXX 2. \$XXX 3. \$XXX 4. Etc.
Vote:	5-0	

Additional Recommendations:

Recommendation:

Comments:

Vote:

UPAC Allocation Night Minutes

Date: 2/19/24

Organization Name: Sports Business Club

Budget(s) to be Reviewed: Travel

Committee:	LT Appeal
Committee Chair:	Cassandra
UPAC Advisor:	Trevor
Committee Members:	Yingxin, Shahid, Shayla, Alex
Minutes Taker(s):	Shayla, Cassandra
SCT Member(s):	Sam A.

Organization Presenter:	Sean Parsons
Presenter's Email:	smp6745@psu.edu

Minutes:

Description of the Budget:	
<p>The Sports Business Club is planning a two-day educational trip to Philadelphia, PA on March 16-17th. The goal of the trip is to provide our members with an educational experience that will help enhance their learning further than class and club meetings by listening to professionals from the sports business world.</p>	
Questions from the Committee:	Responses from the Presenter:
<p>1. More INFO-</p>	<p>Seeing things in person. Networking is a byproduct but not main purpose. Thought we made it clear that networking was not main purpose. Hands on experience. Give opportunities outside of club meetings. Meeting people could be an avenue for members. Have gone on trips before. Have gone on trips funded by UPAC before.</p>
<p>Can you elaborate more on what you will be doing on the trip (itinerary)? What will industry professionals be providing?</p>	<p>There is a Penn state sports conference coming up and we would like to let our members see other options in the industry other than the things on campus. Although we have speakers coming in weekly, we would still want to have a different setting to connect the industry to our members.</p>

	Led to internships and job opportunities. Bring more info back to Penn state and club members
You all are going to a 76ers game. Is it a more informal setting where you guys will have a chance to network there or afterwards?	We are going a few hours before the game to see how things operate and talk to them on the panel. Group setting, panel are the main purpose. We might have a chance to talk and network with the speakers. Professionals will have prepared presentations from variety of people will diverse backgrounds. Also see them in action.
Is the primary expense transportation?	No, the primary expense is lodging.
How long would the panel be?	Around 1 hour to 1.5 hours
Will you be watching the game with the industry professionals?	We will be in a group assembly room and there will be people working and coming in and out. We get to talk and connect with them when they are not working.
How did you chose the people going on the trip?	Taking 25 people based on funding and cars available. Whoever wants to go in the E board. Anyone in the club who has paid dues can apply (almost 190 ppl in club). LT will take a look at answers to questions about what ppl will bring back and why they want to go. Also based on point system and their motivations towards club and their own interests. Make sure that any member can go, not just seniors. Ex question: what are you going to get out of this? How will this drive your future?
When you are in your classes, do you see educational aspects that you draw from your experience on this trip?	Yes, I would be able to relate to the things we learn in class and apply real life experiences into academic settings. It is a hands-on opportunity, and it inspires us to work in the industry further more we could also use the experience in work settings. Can also help interns in the club, providing such experiences by talking about the hands-on experience they got to relate back to their internship, or members who want to be interns.
It seems that this club is mainly student led?	It is mainly student led; the club reaches out for opportunities. They also make sure to look at multiple sports.

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Committee Discussion:

SCT: I still don't think it is fundable. I think the panel is educational, and not networking.

CM 1: The word connection was used when they are describing what they are doing during the game and I think it sounds like a career networking event. It also sounded like the one presenter was basically saying this trip got her an internship

CM 2: A big part of the trip sounds like sightseeing at Philadelphia and I am not sure about whether we should fund this. A lot of this trip seemed to involve the city itself, the panel may be educational, but unsure about the rest.

Sub chair: I think that we see this a lot with smaller groups, kind of on the periphery. I think that many of these smaller groups do not have a lot of opportunities. Therefore networking and exploring their interests may go hand in hand. I also want to address what CM 1 said about the one presenter expressing that this is how they got a job or an internship. She said that the trip inspired her to find a career in the industry, not the other way around.

CM 3: Looking through the budget and listening to the presenters, it looks like there is an educational aspect where while networking is present, it is not the primary purpose. By exploring the industry by having the hands-on experience through attending the panel and the game will give them an opportunity not feasible on campus. Clearing up on the "networking" portion, they pointed out while they will not have direct access to the panelists during the game, but they will have a chance to see what's happening more in depth by watching them in action. Furthermore, since their career is within the "entertainment" industry, this is truly the one way for them to get experience within the field.

CM 4: I personally think that education is a really big part but I don't really like the whole community building and exploring aspect of the trip. They are putting a lot of work into the trip and they don't have a lot of resources. They have already gathered a group of people that share the same interests. They seem really passionate. They also mentioned how important it is to have experience in the industry career-wise and also choosing careers.. I think it would be a great resource to have this in-depth view of the industry.

SCT Recommendation:		
Recommendation:	SCT recommends \$0 based on main purpose being intern	
Amount Funded:	\$	
2 nd By:		
Equipment Breakdown (If needed)	5. 6. 7. Item 8. Etc.	5. \$XXX 6. \$XXX 7. \$XXX 8. Etc.
Vote:	-0	

Additional Recommendations:

Recommendation:

Comments:

Vote:

ALTERNATIVE Recommendation:		
Recommendation:	Alex recommends full funding to cap \$___	
Amount Funded:	\$	
2 nd By:	Shahid	
Equipment Breakdown (If needed)	9. 10. 11. Item 12. Etc.	9. \$XXX 10. \$XXX 11. \$XXX 12. Etc.
Vote:	Passes 4-0	

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UPAC Allocation Night Minutes

Date: 1/30/24

Organization Name: Engineers in Action

Budget(s) to be Reviewed: Equipment

Committee:	HAT
Committee Chair:	Cassandra
UPAC Advisor:	Ryan
Committee Members:	Aidan, Mohammed, Ishaan, Elonie, Shayla, Kamal
Minutes Taker(s):	Shayla, Elonie
SCT Member(s):	Liam

Organization Presenter:	Allison Kovarik
Presenter's Email:	aek5598@psu.edu

Minutes:

Description of the Budget:	
<p>-- This equipment request is for supplies the members of our club will need while in Eswatini as well as equipment that will be needed for our upcoming construction workshop. Items include sleeping bags, steel toed boots, tape measures, and other construction-like items. Most of these items being requested can be reused for members in the following years. These items will be used to help keep members safe while on the construction site.</p>	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. No
2. How do you plan to fund the portion of expenses that UPAC will not cover?	1. We will pay out of pocket. Can ask for crowdfunding and corporate sponsorships – however the large majority of this goes to the debt the org has currently.
2. How does this event enhance the Penn State experience for students?	3. Going into junior looking for an internship and bypassed for this opportunity to make an impact. Tak knowledge from Penn State to benefit others for years to come, access to health care, etc. Ability to enhance life. Communication with individuals from different and diverse backgrounds. Had experiences that could get nowhere else.

<p>3. Have you filled out the organization inventory form on Org Central?</p>	<p>4. Not yet (don't have anything in their storage space yet, will have to fill it out in the future)</p>
<p>4. Do you have University approved storage for the requested equipment purchases? If so, where and can you provide proof of this storage location?</p>	<p>5. Yes, spot in Hammond. There is an email confirming.</p>
<p>6. Last year most of the equipment you brought is now unusable. Do you have a plan to bring this requested equipment back so it can be used again?</p>	<p>6. A lot of the items became unusable because of the condition in the country that they are working in. Will try to ask other members in the club to try to bring back the equipment. Sleeping bags may potentially be sent to laundromat however fear that this cleaning cost would exceed cost of buying bags due to grime and state of the bags.</p>
<p>7. Transportation for this trip?</p>	<p>1. No and yes, buy plane tickets close to travel. Need to make sure there is approval for travel; will be requesting travel in the future.</p>
<p>8. Please provide a breakdown of any equipment costs inclusive of the following:</p>	<ol style="list-style-type: none"> 1. Sleeping Pad: to sleep on / 1 year 2. Sleeping bag: to sleep on / 2 years if laundered 3. Portable Chargers: charger electronics / 2-3 years 4. Gravity Filter: to filter drinking water overnight /1 year 5. Gloves: to wear while doing construction / 1 year 6. Steel toed boots: construction site safety (different size for different students) / 1 year (depending on size can be used again) 7. Bandanas: to use on site / 1-2 years 8. Work shirts: construction safety (required) / 1 year 9. work pants: construction safety / 1 year 10. Cement: construction workshop / one time use 11. Rope clip: construction workshop / 3-4 years 12. Wire rope: Contruction workshop / 3-4 years

	13. Nylon string: construction workshop / 3-4 years 14. Stakes: construction workshop/ 3-4 years 15. Sand: construction workshop/ 3-4 years 16. Wrench: construction workshop/ 3-4 years 17. Tripod: Travel/ 4-5 years
5. Have you thought of bringing a large nylon tarp into the living space?	2. Could be used to help extend the lifespan of the bags. Would need multiple however because of multiple rooms and travel back on airplane could present an issue.

Committee Discussion:
<p>SCT 1: I think a lot of the listed equipment is in the gray area, especially the work clothes, and they also mentioned the chargers were kept by the student, which they are not supposed to do. However, I think sleeping bags and pads are fundable.</p> <p>SCT 2: I think it's a great opportunity for them to do and participate in to see the real aspects of what they are interested in bringing back to the club with their experiences. Workshops can be done well enough to focus on the engineering aspects.</p> <p>CM1: I like this program, and I think this experience will help gain experience for the engineering students.</p> <p>CM2: Specifically, about the chargers, that's a necessity but after this year might need to get tougher on that item.</p> <p>CM3: I think this is a great program but if they don't respond to the comments that we made about for example keeping the chargers in the club then we should consider not funding them in future years. But this year I think we should fund them.</p>

SCT Recommendation:		
Recommendation:	\$ 1,387.88	
Amount Funded:	\$ 1,387.88	
2 nd By:	Mohammed	
Equipment Breakdown (If needed)	1. Boots 2. Shirts	1. \$0 2. \$0

	3. Pants 4. Etc.	3. \$0 4. Etc.
Vote:	6-0	

Additional Recommendations:

Recommendation:

Comments:

Vote: