

UPAC Allocation Night Minutes

Date: 11/28/2023

Organization Name: Aerospace Studies Student Organization

Budget(s) to be Reviewed: Program

Committee:	NAT
Committee Chair:	Sam
UPAC Advisor:	Hannah
Committee Members:	Aidan J, Bryana, Tom, Shayla
Minutes Taker(s):	Shayla, Aidan J
SCT Member(s):	Liam

Organization Presenter:	Ana Panaitescu
Presenter's Email:	chc5200@psu.edu

Minutes:

Description of the Budget:	
Air Force ROTC Dining Out is an annual event that ROTC does to teach university park students and cadets the military tradition and heritage associated with an Air Force Ball. The event focuses on morale development, student/parent/alumni outreach, community relationship building and military history. Attendees are taught proper eating procedures in an official setting, customs, and ceremonies associated with posting/retiring colors and remembering Prisoners of War and those who have gone Missing in Action.	
Questions from the Committee:	Responses from the Presenter:
Have you completed your program registration meeting for this program?	Yes
Have you paid for anything yet?	No
How do you plan to fund the portion of expenses that UPAC will not cover?	Our org has 1200 for this event, ticketing money, designed t-shirt for fund raising
Is this program open to all University Park students?	Yes
How could other students that are not part of the organization attend this event?	We have a post on OrgCentral with ticket information and contact information
What can a student that is not part of the organization get out of this event?	Show the community what military customs are like, invited active-duty officers to speak on what the lifestyle is like, educate the community here on that lifestyle
How do you plan to advertise your event?	Post on OrgCentral, poster in the HUB

How does this event enhance the Penn State experience for students?	Show what the military life is like, work with UP students and cadets to show another experience they can have, shows that there is more to the military than what the public may think
Do you plan on selling tickets for this event? (How much for UP Students/non-UP students?)	Fundraise on website UP: \$ 40 Non-UP: \$45
What is your expected attendance for each of the following groups: UP students? Faculty/staff? Community members?	UP students: 100-150 Faculty/staff: 20 Community: 100-200
Do you have University approved storage for the requested equipment purchases? If so, where and can you provide proof of this storage location?	A room in Wagner Building
Have you filled out the organization inventory form?	Yes
How did you select the speaker for this year's event?	Mutual connections led them to the speaker, colonel in the air force currently with 20+ years of experience.
Have your priorities for funding changed?	No
Please provide a breakdown of any equipment costs inclusive of the following: How is it essential to your organization's mission, and the estimated length of life for each item (between 1-4 years)?	Garlands: goes around centerpiece bowl, a couple years Mini USAF flags: a couple years, centerpiece Mini USA flags: a couple of years, centerpiece Small name cards: a couple years, placed at their seat Tablecloths: for center piece, blue, a couple of years
Where is the funding going to go for tickets?	All the funding from tickets is going to cover food expenses or other expenses specific for this event.

Committee Discussion:

SCT: Good event to have, shows other military aspects that people don't think about like fun events for the members, shows the real lives that the military have gone through, for people that want to join military and considering ROTC but not sure if it's for them

CM1: Overall, I think this is a good budget, I'm not sure about the tablecloth but I think the other equipment is fundable.

CM2: Good budget, will be very nice and informative, see people that are part of a program where they are fighting for their country

CM3: I appreciate the depth of the patterns and design choices they've made. Everything seemed to have significance and they did a great job explaining why and their arguments make sense.

SCT Recommendation:		
Recommendation:	Full Fund to Cap \$4,182.66	
Amount Funded:	\$4,182.66	
2 nd By:	Tom	
Equipment Breakdown (If needed)	1. Tablecloths	1. \$5.96 (Original \$470.77)
Vote:	4-0	

Additional Recommendations:

Recommendation:

Comments:

Vote:

UPAC Allocation Night Minutes

Date: 11/28/2023

Organization Name: Coda Conduct

Budget(s) to be Reviewed: Equipment

Committee:	HAT
Committee Chair:	Cassandra
UPAC Advisor:	Ryan
Committee Members:	Dalima, Callie, Fred
Minutes Taker(s):	Dalima, Fred
SCT Member(s):	Hallie

Organization Presenter:	Nick McDonald
Presenter's Email:	nkm5574@psu.edu

Minutes:

Description of the Budget:	
<p>We are The Coda Conduct: the all-gender, race, and sexual orientation a cappella group on campus. This year we are planning to compete in the ICCAs, which is the International Championship of Collegiate A Cappella. To perform in this esteemed event, we need to have professional arrangements of 3 songs so we can sound amazing and put ourselves above our competition. We are asking for Penn State to fund these three songs that will be written for us.</p>	
Questions from the Committee:	Responses from the Presenter:
1. How are you storing the songs if you are storing them?	1. He sends the sheet music as a pdf and practice tracks stored in a Google Drive which all our members have access to.
2. Have you paid for anything yet?	2. no
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.
8.	8.
9.	9.
10.	10.

Committee Discussion:

SCT: It was a pretty straightforward budget.

CM 1: I think the SCT summed it up well, it's a straightforward budget.

Name:

SCT Recommendation:

Recommendation:	\$1,200.00	
Amount Funded:		
2 nd By:	Callie	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> 1. Item 2. Item 3. Item 4. Etc. 	<ol style="list-style-type: none"> 1. \$XXX 2. \$XXX 3. \$XXX 4. Etc.
Vote:	3-0	

Additional Recommendations:

Recommendation:

Comments:

Vote:

UPAC Allocation Night Minutes

Date: 11/28/23

Organization Name: Organization R

Budget(s) to be Reviewed: Types of Budgets (Equipment, Honoraria, etc.)

Committee:	HAT
Committee Chair:	Cassandra
UPAC Advisor:	Ryan
Committee Members:	Dalima, Callie, Fred, Chan
Minutes Taker(s):	Callie, Fred
SCT Member(s):	Alex and Shahid

Organization Presenter:	Jessica Norris
Presenter's Email:	jln5448@psu.edu

Minutes:

Description of the Budget:	
<p>The Empower Conference (previously called Voices) is a networking and professional development conference organized annually by the GWIS State College Chapter that brings together students, post-docs, faculty, and professionals in science, technology, engineering, and mathematics (STEM) fields. The theme of the 2023 Empower Conference is Together Towards Tomorrow and will be held in-person on Saturday, February 3rd, 2024 from 8:30 AM to 5:00 PM EST. Previous conference themes have revolved around addressing difficult topics pertinent to those in STEM fields, such as embracing unexpected challenges, the influence of identity in science, and standing up for change. This year we are focusing on inspiring leaders who are working towards creating a better tomorrow through collaboration, mentorship, and sharing their vision of the future. In a time when there is much fear, uncertainty, and an overall retraction from progress on a global scale, we aim to learn how to harness our individual scientific experiences, stories, and expertise, to achieve more as a group, and make sure no one is left behind. We hope the conference will empower participants to see the potential in each and every one of us to have agency over our future so we can create a kinder, more Inclusive world.</p>	
Questions from the Committee:	Responses from the Presenter:
Have you completed your program registration meeting for this program? If so, what was the date of your meeting?	Yes
Have you paid for anything yet?	No

How do you plan to fund the portion that UPAC will not cover?	Already started fundraising, blind dates and asking departments for funding. GWIZ also has been fundraising.
Is this program open to all University Park students?	Yes
How do you plan to advertise your event? Have you created a post for the event on OrgCentral?	Try to send it to as many listers as possible, also made flyers and are trying to get flyers into the HUB. Has made a post on OrgCentral.
How does this event enhance the Penn State experience for students?	It is mainly for professional development and knowing woman in the field and how they were able to become successful in STEM which empowers the attendees that are coming.
Do you plan on selling tickets for this event?	Yes, we do have registration. Are aware of making tickets cheaper for UP students \$5 for students and \$6 for everyone else
How did you select this year's speakers?	Looking for up and coming women in the STEM field and have a role in activism, Wawa is a Rhodes Scholar and activist. The speakers have a lot to offer, and they hope to build a better future for women in the STEM field.
Have your priorities for funding changed?	No change.

Committee Discussion:	
<p>SCT 1: I think this is a good budget, it is good for graduate students to have events like this to feel more connected since they are not as connected compared to the undergraduate students.</p> <p>SCT 2: I think it'll be a good event, some powerful speakers speaking about their fields or subjects pertaining to the audience attending this event so that they can learn more about these fields and ideas and as I said before, good event to get graduate and undergraduate students to connect during this event.</p> <p>CM 1: I like this budget, it's nice for women to find other so they will want to stay in the field, and it is important for women to be motivated from each other.</p> <p>CM 2: This is really cool.</p>	

SCT Recommendation:	
Recommendation:	\$14,103.20
Amount Funded:	\$14,103.20
2 nd By:	Callie

Equipment Breakdown (If needed)	1. Honoraria 2. Transport a. Roshini Rao b. Gioia Masa c. Anita Wilson 3. Lodging a. Roshini Rao b. Gioia Masa c. Anita Wilson 4. ASL Interpreters	1. \$11,000 2. \$1,048.2 (Total) a. \$714.00 b. \$198.00 c. \$136.20 3. \$900 (Total) a. \$300 b. \$300 c. \$300 4. \$1,155
Vote:	4-0	

Additional Recommendations:

Recommendation:

Comments:

Vote:

UPAC Allocation Night Minutes

Date: 11/28/2023

Organization Name: Pakistani Students Association

Budget(s) to be Reviewed: Program

Committee:	NAT
Committee Chair:	Sam
UPAC Advisor:	Hannah
Committee Members:	Aidan J Tom vine, Bryana, Shayla
Minutes Taker(s):	Shayla, Aidan J
SCT Member(s):	Jacob/Shahid

Organization Presenter:	Mohammad Maken
Presenter's Email:	mam8626@psu.edu

Minutes:

Description of the Budget:	
This event will display a piece of Pakistani culture, dance, music, food, and much more. The event is designed to emulate a traditional Pakistani wedding ceremony. This event will spread education and awareness of Pakistan culture to students on campus as well as promote diversity.	
Questions from the Committee:	Responses from the Presenter:
Have you completed your program registration meeting for this program?	Yes
Have you paid for anything yet?	No
How do you plan to fund the portion of expenses that UPAC will not cover?	Fundraising, work with bookstore to get 10% of sales, have funds in our account, applied to Global Penn State for more funding
Is this program open to all University Park students?	Yes
How do you plan to advertise your event? (UPAC logo on ads)	GroupMe, Instagram – in touch with other orgs that represent targets, tabling at HUB to sell tickets and get word out
How does this event enhance the Penn State experience for students?	It's a chance for our community to meet people from our cultures and backgrounds. There's not that many Pakistani students on campus and this

	is a big event that people can share our culture together.
Do you plan on selling tickets for this event? (How much for UP Students/non-UP students?)	Yes, tier list, first few tickets will be free for anyone, then will sell for \$7 for both UP students and non-UP students---- <i>need to address that with allocation</i>
What is your expected attendance for each of the following groups: UP students? Faculty/staff? Community members?	UP students: 300-350 Faculty/ staff: 50
How did you select this year's performing artist/band? Will you need security for this event?	Considering Indian and Pakistani artists, he is a popular Pakistani artist, he fit the budget and is a great performer, he has experience Will not need a lot of security, but would like to request university police
Have your priorities for funding changed?	No
Please provide a breakdown of how all the decorations are essential to your organization's mission.	All decorations overall are designed to represent the Pakistani Culture in the best way possible to provide the most success Photobooth: representing Pakistani culture, success last year because of the backdrop that connects to Pakistani culture, a token for people to take with them as memories, keeps students engaged and gives them an opportunity to connect and look back on it Videographer: Replicating success from last year, many views on Instagram last year, makes great videos for the event, use videos to advertise the event for the next year, videographers are at every Pakistani wedding, can see what we did right and wrong for the next year Stage and backdrop: Enhancing the wedding scene, includes a swing for them to sit with chairs around and a backdrop for pictures Hall Décor: Separate area for people to take pictures, flowers, other equipment Dance floor décor: equipment to mark dance floor

Committee Discussion:

SCT 1: I think this is a great budget. At the beginning I had some questions for the budget and after they explained about their budget, it cleared the air and I am happy to see we have this kind of event on campus to share their culture.

SCT 2: Wonderful budget and people, awesome event to have at Penn State students about the culture, glad the performer is settled, can't fund the videographer, in terms of the photobooth I want to hear from the committee

CM 1: I feel good about the Photobooth, I think they gave some pretty valid reasons as to why they should have it.

CM 2: I think the event will be very nice, weddings are joyous, bring smiles to faces, are happy experiences, give people a taste of what a Pakistani wedding looks like, see a wedding with so much culture, gave a good reason for videographer and photobooth, show others about their experience through the photos and videos. I don't think the Videographer is needed, it's seems mostly promotional.

CM 3: I think we should fund photobooth, I have never been to an event like that and it would be nice to go to that event. For the videographer, I think there is no direct correlation to the success of the event and having a videographer so by the handbook I don't think its fundable.

SCT: From communications with the organization, it seems like the Photobooth would be a priority and that they'll be able to fund the Videographer even without UPAC's support.

SCT Recommendation:		
Recommendation:	Funding of \$29,704.00	
Amount Funded:	Funding of \$29,704.00	
2 nd By:	Aidan J	
Equipment Breakdown (If needed)	1. Videography 2. 3.	1. \$0 2. \$ 3. \$
Vote:	4-0	

Additional Recommendations:

Recommendation:

Comments:

Vote:

UPAC Allocation Night Minutes

Date: 11/28/2023

Organization Name: Stages of Stages

Budget(s) to be Reviewed: Programs

Committee:	HAT
Committee Chair:	Cassandra
UPAC Advisor:	Ryan
Committee Members:	Dalima, Callie, Fred
Minutes Taker(s):	Callie, Fred
SCT Member(s):	Yingxin and Shahid

Organization Presenter:	John Carpino
Presenter's Email:	jrc6595@psu.edu

Minutes:

Description of the Budget:	
Sponsored by the student group Stages of STAGES with assistance and support from the Theatre Alumni Group. The group is requesting funding for a multi-day conference/festival held in the theatre and studios of the theatre department, bringing in a rotating roster of industry professionals from all facets of theatre to the school in presentations, masterclasses, discussions, panels, and networking.	
Questions from the Committee:	Responses from the Presenter:
Can you describe the purpose of this conference?	We are enriching their understanding of the working field, "Outside real world" They share their stories on how they got where they are now and plan activities on certain occasions. You come in with questions you have and do your very best to answer them, specifically about life after college. This will help build connections also for possible opportunities over the summer.
If networking wasn't a part of this conference would you still host it?	Yes, I think networking is another aspect of what we want, but not the main focus, our primary purpose is to learn
Have you completed your program registration meeting for this program?	Yes
Have you paid for anything yet?	No

How do you plan to fund the portion that UPAC will not cover?	We have the theater alumni board that will help fund the remaining costs.
Is this program open to all University Park students?	Yes
How do you plan to advertise your event? Have you created a post for the event on OrgCentral?	I am currently making flyers and possibly posting them around campus. Also making an Instagram post that hopefully other people and clubs will repost. Have not created a post on OrgCentral yet.
How does this event enhance the Penn State experience for students?	It does a lot for the theater students, but it can be something that people go to learn about like I personally go to conferences to learn about things I don't really know about. If people come and maybe even question their major, it can help a lot of people.
Do you already have funding for the venue?	The venue will be in the school theater building. Since we own the building, cost is not required.
Do you plan on selling tickets for this event?	No, everything is free
How did you select this year's speakers?	People working in the theater industry will be teaching a master's class and giving out their college experience and how they used that for their career. Also are all Alumni from Penn state and some have come and spoke at the conference before.
Have your priorities for funding changed?	No
Are you earning academic credit for hosting or attending this conference?	No

Committee Discussion:

SCT: I think this budget is a great opportunity for theater students but also for other students within campus to get a first-hand experience about the other opportunities University Park has to offer. The theater program student body is small and people attending can get an idea if they want to major in it. Networking was not the main reason the event, there really is an educational purpose to bringing the four speakers to campus

CM 1: I believe this is an amazing learning experience for students on life after college and what you can do with theater majors in the long run. I support this even more since these are Penn state alumni coming to help out our current students.

CM 2: I like this budget, it gives opportunities to learn more about opportunities in University Park, and didn't seem to emphasize networking that much.

SCT Recommendation:		
Recommendation:	\$13,043.61	
Amount Funded:	\$13,043.61	
2 nd By:	Dalima	
Equipment Breakdown (If needed)	1. Honoraria 2. Lodging 3. Item 4. Etc.	1. \$12,800 2. \$243.61 3. \$XXX 4. Etc.
Vote:	3-0	

Additional Recommendations:

Recommendation:

Comments:

Vote: