

# UPAC Allocation Night Minutes

Date: 1/9/24

**Organization Name:** Horticulture Club

**Budget(s) to be Reviewed:** Travel

<b>Committee:</b>	HAT
<b>Committee Chair:</b>	Cassandra
<b>UPAC Advisor:</b>	Trevor
<b>Committee Members:</b>	Dalima, Chan, Cassie, Roman, Callie
<b>Minutes Taker(s):</b>	Dalima, Cassandra
<b>SCT Member(s):</b>	Shahid

<b>Organization Presenter:</b>	Joseph Lofland
<b>Presenter's Email:</b>	Jel5890@psu.edu

## Minutes:

Description of the Budget:	
<p>The Penn State Horticulture Club will be sending twenty-seven (27) students as our competition team to participate in 31 different events. These competitive events test students' knowledge of plant material, business and personnel practices, construction methodology, cost estimation, sales ability, equipment operation, arboriculture, and many other related subject areas. Each event has a limited number of team members that can participate from each school. Events require one, two, or three team members, and the events are judged and awarded points based on varying criteria related to that specific event. Events can involve personal presentations, a written exam, physical performance of tasks, or any combination of these. When not competing, students are encouraged to participate in optional education seminars and workshops. Points are awarded to individuals and school teams to determine the winners in the different events. Individuals, as well as teams, can also be recognized for outstanding accomplishments.</p>	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. No
2. How do you plan to fund the portion of expenses that UPAC will not cover?	2. College of ag funding request, donations from corporate and industry partners, students pay a deposit, club funds
3. What does this event bring back to Penn State students?	3. Psu consistently attends the competition; brings pride into the horticulture

	program at PSU and helps students show their skills to give PSU a good reputation
4. Have your priorities for funding changed?	4. No, airfare, charter,
5. What is the main purpose of attending this event?	5. For students in horticulture to gain more experience in their field, build a good reputation for PSU
6. How did you choose the members to attend this competition?	6. Part of club, people who were successful on previous trips, new interested members, freshmen to get experience, minimum requirements to club and community service hours. Everyone does get a chance though
7. Will you be receiving academic credit for attending this event?	7. no
8. Have your number of attendees changed?	8. no
9. If networking was not a part of the event would you still attend?	9. Yes, training and teaching, previous members come back and talk to new members, meet new people with shared experience
10.	10.

<b>Committee Discussion:</b>
SCT: Well prepared. Overall I think this will be a great competition and that they'll bring back good knowledge and experience
Name: I think this competition will be a very good experience for the club members
Name: You can tell that they were passionate about the competition and the budget is straightforward

<b>SCT Recommendation:</b>		
Recommendation:	SCT recommendation full funding to cap of \$5,000	
Amount Funded:	\$5,000	
2 <sup>nd</sup> By:	Chan	
Equipment Breakdown (If needed)	1. Item 2. Item 3. Item 4. Etc.	1. \$XXX 2. \$XXX 3. \$XXX 4. Etc.
Vote:	4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:

**Questions Order:**

Callie

Chan

Dalima

Elonie

Roman

# UPAC Allocation Night Minutes

Date: 1/9/24

**Organization Name:** Public Policy Association

**Budget(s) to be Reviewed:** Travel

<b>Committee:</b>	HAT
<b>Committee Chair:</b>	Cassandra
<b>UPAC Advisor:</b>	Trevor
<b>Committee Members:</b>	Roman, Dalima, Callie, Chan
<b>Minutes Taker(s):</b>	Cassandra, Callie
<b>SCT Member(s):</b>	Yingxin

<b>Organization Presenter:</b>	Christian Manalac
<b>Presenter's Email:</b>	cem6389@psu.edu

## Minutes:

Description of the Budget:	
<p>The trip will give the students the opportunity to attend discussion panels and connect with policy experts, working professionals, and PSU alumni in Washington, DC. Students will learn about the policy making process, policy research, job/internship opportunities in D.C. and the most pertinent issues facing the nation today. By connecting with and participating in panels led by PSU alumni and Master's of Public Policy alumni, students will get firsthand knowledge of policy, politics, professional development, career advice and strength of the PSU's expansive alumni network at the heart of the nation's capital.</p>	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. No
2. How do you plan to fund the portion of expenses that UPAC will not cover?	2. Partnering with school of public policy, they will cover the rest
3. What does this event bring back to Penn State students?	3. Exposes students to policy process and types of internships, fellowships, and jobs you can get in D.C. It shows the importance of policy process especially.
4. What is the main purpose of attending this event?	4. Career exploration, meeting various alum and policy professionals, job opportunities and policy process in action, get excited about their future

	work, open their eyes to the field they are in
5. How did you choose the members to attend this competition?	5. We have the main club members, Master public policy students going and Students in the next gen group. These are the 3 main groups going.
6. Will you be receiving academic credit for attending this event?	6. No
7. Have your number of attendees changed?	7. No
8. If networking was not a part of the event would you still attend?	8. Yeah, it's not just networking, it is career exploration, they want to see the work they are doing and hot topics. Trip is supposed to open up the types of jobs they could enter
3.	9.

<b>Committee Discussion:</b>
<p>SCT: I think all of us were a bit concerned about the networking but I think that their wording is interesting but I think that this trip is skewed more away from networking. Every club member is open to come on the trip which let me to solidify my thought process taht this was not mainly networking because networking is usually targeted towards juniors, seniors, and graduate students. I also looked at their itinerary with them and I think a lot of teh events they are attending</p> <p>CM 1: I feel like he mentioned internship and fellowship more than average. It feels like this is the main purpose of going.</p> <p>CM 2: I agree with CM 1, it sounds like they are going mangily to go meet with companies.</p>

<b>SCT Recommendation:</b>		
Recommendation:	SCT recommends \$2,475	
Amount Funded:	\$2,475	
2 <sup>nd</sup> By:	Callie	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> <li>1. Item</li> <li>2. Item</li> <li>3. Item</li> <li>4. Etc.</li> </ol>	<ol style="list-style-type: none"> <li>1. \$XXX</li> <li>2. \$XXX</li> <li>3. \$XXX</li> <li>4. Etc.</li> </ol>
Vote:	Passes 4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:

The primary focus of events away from the University Park campus cannot be entertainment, community building, personal networking, career fairs, proselytizing, group retreats, conducting research, and/or lobbying.

- Personal Networking: making contact and becoming acquainted with individuals or groups for individual or personal Examples include, but shall not be limited to, career fairs, resume sessions, and job/internship interviews.

# UPAC Allocation Night Minutes

Date: 1/9/24

Organization Name: Graduate Art Education Association

Budget(s) to be Reviewed: Travel

<b>Committee:</b>	HAT
<b>Committee Chair:</b>	Cassandra
<b>UPAC Advisor:</b>	Trevor
<b>Committee Members:</b>	Callie, Roman, Dalima, Chan
<b>Minutes Taker(s):</b>	Cassandra
<b>SCT Member(s):</b>	Jacob

<b>Organization Presenter:</b>	Richard Agbeze
<b>Presenter's Email:</b>	<a href="mailto:rja5685@psu.edu">rja5685@psu.edu</a>

## Minutes:

Description of the Budget:	
<p>The National Art Education Association Convention (NAEA), an annual event, is the world's largest conference for the art education field. In all sessions, events, and activities, NAEA provides substantive opportunities for professional development and advancing scholarly knowledge in the field to improve visual arts instruction in U.S. schools. The convention will take place over three days, Thursday, April 4, 2024 – Saturday, April 6, 2024, in Minneapolis, Minnesota. Students will travel to attend pre-conference events on April 3 and return on April 7.</p>	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. No
2. How do you plan to fund the portion of expenses that UPAC will not cover?	2. Students will self-fund, out of pocket, or other funding opportunities
3. What does this event bring back to Penn State students?	3. Prestige for Penn state, presenting knowledge and bringing preservice information gained back to PSU
4. Have your priorities for funding changed?	4. No
5. What is the main purpose of attending this event?	5. Presenting and sharing research, developing it on a professional and national platform

6. How did you choose the members to attend this event?	6. Self-selecting, the national conference sent out rejects and acceptances, so people who were accepted
7. Will you be receiving academic credit for attending this event?	7. No
8. Have your number of attendees changed?	8. No
9. If networking was not a part of the event, would you still attend?	9. Yes
10. Is it possible that the individual who is staying with a friend might have their plans change?	10. Don't foresee plans changing

<b>Committee Discussion:</b>
Name: In terms of budget, everything looks looka and straightforward, a very good opportunity for them and to spread reputation and I wish them the best of luck
Name: I agree, I think it would be a great opportunity. Did she mention that there was an online option
Name: I did think she mention it but wasn't a big part
CM: I'm not even a part of this club and I'm really excited for this great opportunity for them to present their research and educate themselves

<b>SCT Recommendation:</b>		
Recommendation:	SCT recommends funding to cap in teh amount of \$5,000	
Amount Funded:	\$5,000	
2 <sup>nd</sup> By:	Roman	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> <li>1. Registration</li> <li>2. Flights</li> <li>3. Item</li> <li>4. Etc.</li> </ol>	<ol style="list-style-type: none"> <li>1. \$1,500</li> <li>2. \$3,500</li> <li>3. \$XXX</li> <li>4. Etc.</li> </ol>
Vote:	Passes 4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:



# UPAC Allocation Night Minutes

Date: 01/09/24

**Organization Name:** Organization R

**Budget(s) to be Reviewed:** Types of Budgets (Equipment, Honoraria, etc.)

<b>Committee:</b>	NAT
<b>Committee Chair:</b>	Sam L
<b>UPAC Advisor:</b>	Jayla
<b>Committee Members:</b>	Tom, Shayla, Aidan, Fred, Sam,
<b>Minutes Taker(s):</b>	Tom, Shayla
<b>SCT Member(s):</b>	Alex

<b>Organization Presenter:</b>	Juliana Simas Coutinho Barbosa
<b>Presenter's Email:</b>	jzs6897@psu.edu

## Minutes:

<b>Description of the Budget:</b>	
<p>The Latin American Grad Student Association (LAGRASA) and the Brazilian Student Association (BRASCA) intend to bring the Latin Carnival, which is a beautiful and important Latin American cultural experience, to Penn State.</p> <p>We are planning for the event to take place on March 1st, 2024, at the Heritage Hall, HUB-Robeson Center at University Park Campus at Penn State.</p> <p>We are looking for the attendees to experience and participate in this festivity with traditional dance (Brazilian samba, Colombian carnival, Peruvian carnival, and other Latin American rhythms), food, music, and costumes from this celebration. This event aims to congregate the grad students from 21 different countries from Latin America and the whole community at Penn State to live, experience, and enjoy this Latin American tradition for the first time on campus. Besides the cultural experience, we will promote networking between graduate students of different departments and PSU faculty, creating and developing a sense of community and belonging.</p>	
<b>Questions from the Committee:</b>	<b>Responses from the Presenter:</b>
Have you completed your program registration meeting for this program? Tom	Yes
Have you paid for anything yet? Shayla	no
How do you plan to fund the portion of expenses that UPAC will not cover? Aiden	We plan to sell tickets and we have some donations and sponsorship to cover our expense

Is this program open to all University Park students? Fred	Yes
How do you plan to advertise your event?Tom	Instagram, emails, WhatsApp groups
How does this event enhance the Penn State experience for students? Shayla	It brings this Latin tradition to the US and helps students with feelings of loneliness and helps them make friends. There are major mental health benefits for students. There is an exchange in languages and cultures that helps others appearance different cultures. There is also major networking opportunities.
Do you plan on selling tickets for this event? (How much for UP Students/non-UP students?) Aiden	Yes UP students- \$4 NonUP - \$6
What is your expected attendance for each of the following groups: UP students? Faculty/staff? Fred	UP Students - 150 Faculty – 25 Community members –45
How did you select this year's performing artist/band? Will you need security for this event? Tom	<ul style="list-style-type: none"> <li>- Jose Mijagos <ul style="list-style-type: none"> <li>o Performed for previous events</li> </ul> </li> <li>- Dance4Joy <ul style="list-style-type: none"> <li>o Worked with us in the past and they perform for free</li> </ul> </li> <li>- Timbeleza <ul style="list-style-type: none"> <li>o Large samba band</li> </ul> </li> <li>- GPaudioLLC <ul style="list-style-type: none"> <li>o Worked with other orgs and were recommend to them by other orgs</li> </ul> </li> <li>- No security needed</li> </ul>
You'll need to fill out an up-to-date organization inventory form found on UPAC's Org Central page. Have you filled out the organization inventory form? Shayla	No
Do you have University approved storage for the requested equipment purchases? If so, where and can you provide proof of this storage location? Aiden	Yes, advisor for one of the orgs. They have submitted form.
Have your priorities for funding changed? Fred	No
Because there is a cap of \$1,500 for costumes, what are your priorities for the costumes? Tom	They have to meet and discuss them but right now

	<p>10 11 12 16 19 20 23 29 25 the remaining funds 373.58</p>
<p>Please provide a breakdown of any equipment costs inclusive of the following: the need for each item requested and the estimated length of life for each item (between 1-4 years)? Sam</p> <ol style="list-style-type: none"> <li>1. Confetti</li> <li>2. Serpentine</li> <li>3. Confetti Cannon</li> <li>4. Photobooth background</li> <li>5. Ambesonne carnival tapestry king size</li> <li>6. Carnival Circus Party Decorations</li> <li>7. Bird decoration</li> <li>8. Carnival headband</li> <li>9. Carnival headband</li> <li>10. Carnival mask</li> <li>11. Tutu tulle skirts</li> <li>12. Colorful decoration</li> <li>13. Body glitter gel</li> <li>14. Rainbow chandelle turkey feather boa</li> <li>15. Colorful umbrella</li> <li>16. Diabla couple</li> <li>17. Devil miniature mask</li> <li>18. Tinku costume for women</li> <li>19. Carnival feather collar</li> <li>20. Ballons</li> <li>21. Feminine costume</li> <li>22. Feminine costume</li> <li>23. Male samba rio costume</li> <li>24. Malandro Samba Gafiera Ts-shirt</li> <li>25. Malandro Samba hat</li> </ol>	<p>Ill do odds you do evens shayla? If that cool yess</p> <ol style="list-style-type: none"> <li>1. 1 year decoration</li> <li>2. 1 year decoration</li> <li>3. 1 year decoration</li> <li>4. 3-4 years decoration</li> <li>5. 3 years decoration</li> <li>6. 1 year decoration</li> <li>7. 3 years decoration</li> <li>8. 1-2 years costume, for people to wear while dancing</li> <li>9. 1-2 years costume for dancing</li> <li>10. 1-2 years costume for dancing</li> <li>11. 1-2 years costume for dancing</li> <li>12. 2-3 years decoration</li> <li>13. 1 years costume for dancing</li> <li>14. 1-2 years costume for dancing</li> <li>15. 1-2 years for decoration</li> <li>16. 3 years costume for dancing</li> <li>17. 3 years costume for dancing</li> <li>18. 4 years costume for dancing</li> <li>19.</li> <li>20. decoration</li> <li>21. For dancing</li> <li>22. For dancing</li> <li>23. For dancing</li> <li>24. Traditional wear</li> <li>25. Costume for dancing</li> <li>26.</li> </ol>

**Committee Discussion:**

SCT: It is a great event and its great to see these cultural events happening on campus and I am very excited for them.

Name: I really like the event and they were clearly very passionate. It will help introduce them to a community up here.

Name: Over all I think this is a solid budget , and i wish them luck in the future.

**SCT Recommendation:**

Recommendation:	\$11,792.90	
Amount Funded:	\$11,792.90	
2 <sup>nd</sup> By:	Shayla	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> <li>1. Costumes</li> <li>2. Wristbands FF</li> <li>3. Carival head bands</li> <li>4. Carrnival head band 2</li> <li>5. Masks FF</li> <li>6. Feather Boa FF</li> <li>7. Umbrella FF</li> <li>8. Diabala FF</li> <li>9. Collar FF</li> <li>10. Samba Hat FF</li> <li>11. Femine Costume</li> </ol>	<ol style="list-style-type: none"> <li>1. \$ 1088.77</li> <li>2. ff</li> <li>3. ff</li> <li>4. ff</li> <li>5. ff</li> <li>6. ff</li> <li>7. ff</li> <li>8. ff</li> <li>9. ff</li> <li>10. ff</li> <li>11. 373.58</li> </ol>
Vote:	5-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:

# UPAC Allocation Night Minutes

Date: 01/09/24

Organization Name: Organization R

Budget(s) to be Reviewed: Travel

<b>Committee:</b>	NAT
<b>Committee Chair:</b>	Sam L
<b>UPAC Advisor:</b>	Jayla
<b>Committee Members:</b>	Shayla, Aidan, Fred, Sam,
<b>Minutes Taker(s):</b>	Shayla
<b>SCT Member(s):</b>	

<b>Organization Presenter:</b>	Oliver McCloskey
<b>Presenter's Email:</b>	odm5047@psu.edu

## Minutes:

<b>Description of the Budget:</b>	
<p>Funding from the University Park Allocation Committee to The Singing Lions greatly aids our members in helping pay for the bus fee for our annual performance tour. On this tour we travel the eastern region of the United States, performing for and networking with alumni chapters across multiple states. This is an amazing opportunity for our members to share the product of their hard work and passion for the arts, as well as to spread our Penn State spirit to different parts of the country, as well as make lifetime connections with Penn State alumni.</p>	
<b>Questions from the Committee:</b>	<b>Responses from the Presenter:</b>
<p>1. Have you paid for anything yet? Shayla</p>	<p>1. Yes, housing in 5 cities – hotels airbnb vrbo - \$5800 of own money to be reimbursed by group later 2. Nothing paid for bus</p>
<p>3. How did you select where you are planning on going? Aidan</p>	<p>1. Pick new cities every year, variety of cities large and small to offer new experience for the group</p>
<p>2. How did you select who gets to go? Fred</p>	<p>4. We have an audition to join our group, everyone in the group can go and there's 19 people on the team at the moment</p>
<p>3. What is the primary purpose of the trip? Sam</p>	<p>5. Community building, perform and expand group. Perform for different groups at different places – restaurants,</p>

	beach. Connect with alumni. Create bonds with other members. See places you would not be able to travel to otherwise.
4. How did you select the audience for this tour? Shayla	We reach out the audiences on Facebook and our local alumni chapters before we go.
5. If networking was not the purpose of the trip, would you still go? Aidan	6. Yes, networking is not an interest, more about reconnecting with alumni around the country, use it for artistic development and growth, networking is not primary – minor perk
6. How will you cover the portion we cant cover?	7. Fundraising since spring 2023, perform at tailgates at football games to raise money, concerts, still working to make this trip more affordable. Each member has their total cost left and a fund gets divided between these members
7.	8.
8.	9.
9.	10.

<b>Committee Discussion:</b>
SCT: I don't think it is fundable because it is networking and community building.
CM 1: This does not seem fundable, I agree with the statements made, where this seems like an event primarily based on networking and community building, which we cannot fund. They will be performing, but it is not the main purpose.
CM 2: It is a good event that would normally be fundable because performance is a valid purpose. However, because they stressed community building as the main purpose, I do not think it is fundable.

<b>SCT Recommendation:</b>		
Recommendation:	\$ 0	
Amount Funded:	\$ 0	
2 <sup>nd</sup> By:	Aidan	
Equipment Breakdown (If needed)	1. 3.3.1 Handbook Policy	1.
Vote:	4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:

# UPAC Allocation Night Minutes

Date: 01/09/24

Organization Name: Organization R

Budget(s) to be Reviewed: Travel

<b>Committee:</b>	NAT
<b>Committee Chair:</b>	Sam L
<b>UPAC Advisor:</b>	Jayla
<b>Committee Members:</b>	Tom, Shayla, Aidan, Fred, Sam,
<b>Minutes Taker(s):</b>	Shayla, Aidan
<b>SCT Member(s):</b>	

<b>Organization Presenter:</b>	Hannah Priller
<b>Presenter's Email:</b>	Hzp5227@psu.edu

## Minutes:

<b>Description of the Budget:</b>	
A trip to the annual national spring conference of the American Chemical Society for members to present research, attend talks, and learn from professionals/leaders in the chemistry field.	
<b>Questions from the Committee:</b>	<b>Responses from the Presenter:</b>
1. Have you paid for anything yet? Fred	1. Yes, Airbnb, will not be using UPAC funds for this
2. How did you determine who gets to go? Sam	2. Most people that are going are presenting their research, others are people that are involved in our org
3. What is the purpose of this trip? Shayla	3. Allow students to present research done on campus, experience of presenting and networking, learn about research going on. Meet other professionals and student organizations.
4. How do you plan to pay for the portion UPAC will not be able to cover? Aidan	4. We've done some fundraisers such as selling football merch and we get some funding from the National Chemical Society
5. Have your priorities changed? Fred	5. No



6. If networking is not one of the purposes, would you still attend? Sam	6. Yes, presenting research is main purpose.
7.	7.
8.	8.
9.	9.
10.	10.

<b>Committee Discussion:</b>
SCT: Great conference to attend, did a lot of work for the research projects with faculty on campus. Can bring back things they hear at the conference to their club and others at Penn State. This can further things we learn in the classroom with new insights from the science fields.
CM 1: Great opportunity to meet people in their field and learn new things from presenters at the conference.
CM 2: I think it is a great opportunity for students at Penn State at a undergraduate level.

<b>SCT Recommendation:</b>		
Recommendation:	Full fund up to cap \$5000	
Amount Funded:	Full fund up to cap \$5000	
2 <sup>nd</sup> By:	Fred	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> <li>1. Airfare</li> <li>2. Everything else</li> <li>3. Item</li> <li>4. Etc.</li> </ol>	<ol style="list-style-type: none"> <li>1. \$5000</li> <li>2. \$0</li> <li>3. \$XXX</li> <li>4. Etc.</li> </ol>
Vote:	4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote: