

# UPAC Allocation Night Minutes

Date: 10/17/2023

Organization Name: Delta Sigma Theta

Budget(s) to be Reviewed: Program

<b>Committee:</b>	NAT
<b>Committee Chair:</b>	Sam
<b>UPAC Advisor:</b>	Hannah
<b>Committee Members:</b>	Bryana, Shayla, Tom, Aidan J, Aidan H
<b>Minutes Taker(s):</b>	Bryana, Shayla
<b>SCT Member(s):</b>	Alex & Shahid

<b>Organization Presenter:</b>	Kayla Moore
<b>Presenter's Email:</b>	

## Minutes:

<b>Description of the Budget:</b>	
<p>The Epsilon Gamma Chapter of Delta Sigma Theta Sorority, Inc. at the Pennsylvania State University is hosting an upcoming charity event. We are an organization of college educated women committed to the constructive development of its members and to public service, with a primary focus on the Black community. As an organization, and a way to serve, we host events surrounding topics such as physical and mental health, career readiness, social action and other pressing issues in our community.</p> <p>On December 1st, 2023, we will be hosting our third Annual Red Gala. In past years, both of our events have had over 200 attendees, raising thousands of dollars in support of Black Maternal Health and Reproductive Rights, and HIV/AIDS awareness organizations. This year, our focus will be on reducing food insecurity within State College and surrounding areas. We plan for all monetary proceeds to be donated to local soup kitchens and shelters. To meet our goal of \$5,000, we will be auctioning off raffle baskets filled with donation items from businesses. This event will allow students in the community to get involved in service to benefit the community. As well as be featured and performers to showcase their talents. This event will contribute to our mission of service and community improvement.</p>	
<b>Questions from the Committee:</b>	<b>Responses from the Presenter:</b>
Have you completed your program registration meeting for this program? If so, what was the date of your meeting?	Yes, 06.20.2023, TCH

Have you paid for anything? If so, which ones?	no
How do you plan to fund the portion of expenses that UPAC will not cover?	Ticket sales to cover the 10%
Is this program open to all University Park students?	yes
How do you plan to advertise your event?	Social Media (Instagram), Website
What is the main purpose of this event?	Food insecurity; centered on HIV and aid awareness where they are raising money to donate
Do you plan to ticket your event? How much will tickets be for UP students/non-students?	(Ticket sales are fully going towards the 10% that UPAC doesn't fund.) UP students- \$9.13/ \$80/per table Non-students- to be decided
What is your expected attendance for each of the following groups: UP students? Faculty/staff? Community members	UP students: 80% Non-students: 20%
Is fundraising the primary purpose of the event? How will you be raising this money? Would you still request funding and host the event if you couldn't fundraise?	Yes (primary purpose), through raffle baskets, yes (will still host the event if not funded by UPAC)
Have you priorities for funding changed?	No
Please provide a breakdown of any equipment costs inclusive of the following: the need for each item requested and the estimated length of life for each item (single use OR between 1-4 years)?	<ol style="list-style-type: none"> <li>1. <b>Red carpet:</b> Red is significant as a sorority, and it is a gala so they want to give the students the ability to feel as though they are at a gala; 4 years</li> <li>2. <b>Photo Booth:</b> before and during the event, to add to the experience and let people to have something to take home; single time use</li> <li>3. <b>Raffle Basket:</b> donations from the attendees will be taken using the raffle basket, and it will make the event more enjoyable; single time use</li> <li>4. <b>Balloons:</b> create a welcoming atmosphere; single time use</li> </ol>

**Committee Discussion:**

SCT: Concerns about if the UPAC portion is going to be for fundraising, because that is against Handbook Policy, but the tickets will be used to cover the 10% UPAC will not cover. Glad such a nice event came to UPAC! Nice Jawns!

CM 1: I would personally want to go to this event and it seems like a very meaningful event to attend.

CM 2: This is a solid budget, I am a fan, and I hope we can attend the event.

<b>SCT Recommendation:</b>		
Recommendation:	\$2,017.22	
Amount Funded:	Partial fund \$2,017.22	
2 <sup>nd</sup> By:	Shayla	
Equipment Breakdown (If needed)	1. Raffle Basket 2. Item 3. Item 4. Etc.	1. \$0 2. \$XXX 3. \$XXX 4. Etc.
Vote:	Passes 5 - 0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:

# UPAC Allocation Night Minutes

Date: 10/17/2023

Organization Name: Public Policy Association

Budget(s) to be Reviewed: Program

<b>Committee:</b>	HAT
<b>Committee Chair:</b>	Cassandra
<b>UPAC Advisor:</b>	Jayla
<b>Committee Members:</b>	Fred, Ishaan, Callie, Dalima
<b>Minutes Taker(s):</b>	Fred, Ishaan
<b>SCT Member(s):</b>	Liam

<b>Organization Presenter:</b>	
<b>Presenter's Email:</b>	

## Minutes:

Description of the Budget:	
Questions from the Committee:	Responses from the Presenter:
Have you completed your program registration meeting for this program?	Yes, we have
Have you paid for anything yet?	No
How do you plan to fund the portion of expenses that UPAC will not cover?	We have many sponsors who helped us cover the costs for this event.
Is this program open to all University Park students?	Yes
How do you plan to advertise your event? Have you created a post for the event on OrgCentral?	Yes
How does this event enhance the Penn State experience for students?	Teaches PSU students about public policy and how it relates to race
Do you plan on selling tickets for this event?	Free to all students
How did you select this speaker?	She's one of the leading voices for racial justice and it seemed like a natural fit concerning public policy, which fit our message
Is this speaker international?	No, they are not.

Are you requesting only \$15,000?	Want to request \$15,000 so that they can have \$5,000 cap space for the rest of the academic year.

<b>Committee Discussion:</b>
SCT: It was a nice and organized budget; they weren't asking for too much. Public policy is an important topic that people need to be informed of, especially for college students who are shaping their mindset as they go into public life.
CMT 1: racism affects everyone, so it is important to have events like these, especially in diverse areas
CMT 2: I think this is a straightforward budget and what they're asking for is fair. Especially that they're shedding light on such a relevant topic, and I think that this event does that perfectly.

<b>SCT Recommendation:</b>		
Recommendation:	\$15000	
Amount Funded:	\$15000	
2 <sup>nd</sup> By:	Ishaan	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> <li>1. Honoraria</li> <li>2. Item</li> <li>3. Item</li> <li>4. Etc.</li> </ol>	<ol style="list-style-type: none"> <li>1. \$5000</li> <li>2. \$XXX</li> <li>3. \$XXX</li> <li>4. Etc.</li> </ol>
Vote:	4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:

# UPAC Allocation Night Minutes

Date: 10/17/23

Organization Name: Illuminating Engineering Society

Budget(s) to be Reviewed: Travel

<b>Committee:</b>	HAT
<b>Committee Chair:</b>	Cassandra
<b>UPAC Advisor:</b>	Jayla
<b>Committee Members:</b>	Shahid, Ishaan, Callie, Dalima
<b>Minutes Taker(s):</b>	Shahid, Ishaan
<b>SCT Member(s):</b>	Yingxin

<b>Organization Presenter:</b>	Samantha Schur
<b>Presenter's Email:</b>	

## Minutes:

<b>Description of the Budget:</b>	
<p>This is an educational trip meant for Architectural Engineering students with an interest in lighting design. Students will be able to travel to lighting design firms and lighting manufacturers to take part in company presentations, lighting demonstrations, and guided tours of architectural lighting projects in the Detroit and Chicago areas. This will also serve as a networking opportunity for students.</p>	
<b>Questions from the Committee:</b>	<b>Responses from the Presenter:</b>
1. Are you getting any academic credit from this trip?	1. No
2. What is the purpose of your travel?	2. The department has a lot of connections in the industry, Chicago and Detroit are hubs for the lighting industry.
3. Have you paid for anything yet?	3. No
4. How do you plan on funding the portion that UPAC cannot cover?	4. Project Candle is an organization in the department that gets donations from industry and outside donors so they can help us pay for the costs. Companies that we visit also donate sometimes. Students pay a fee to keep them invested in the tree.

5. How did you select the people attending this trip?	5. We keep tabs on people and offer active club members to join the trip.
6. How many people are attending this trip?	6. Cap at 30.
7. If networking was not a part of this trip would you still go?	7. It is very educational and networking is a bonus. We want to learn what industry is actually about and what jobs could like when we start working. So, yes we would go.
8. Has your priority for funding changed?	8. No

**Committee Discussion:**

SCT: I was skeptical about the budget, but once I talked to them and looked at the itinerary, I felt like the trip is educational and networking isn't the biggest portion.

CM1: I think it is a fair budget with everything they are asking for. They ended up asking less than we could have offered. Students in the club are going to get a lot out of this club through experience and learning about their major.

CM2: I think it would be a great educational experience and they will bring a lot of experience back to Penn state.

<b>SCT Recommendation:</b>		
Recommendation:	\$5,000	
Amount Funded:	\$5,000	
2 <sup>nd</sup> By:	Ishaan	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> <li>1. Charter Bus</li> <li>2. Flight</li> <li>3. Item</li> <li>4. Etc.</li> </ol>	<ol style="list-style-type: none"> <li>1. \$5,000</li> <li>2. \$0</li> <li>3. \$0</li> <li>4. Etc.</li> </ol>
Vote:	4-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:

# UPAC Allocation Night Minutes

Date: 10/17/2023

**Organization Name:**

Students for the Exploration and Development of Space at Penn State

**Budget(s) to be Reviewed:** Equipment

<b>Committee:</b>	NAT
<b>Committee Chair:</b>	Sam
<b>UPAC Advisor:</b>	Hannah
<b>Committee Members:</b>	Tom, Aidan H, Aidan J
<b>Minutes Taker(s):</b>	Bryana, Shayla
<b>SCT Member(s):</b>	Jacob

<b>Organization Presenter:</b>	Adi Nagarajan
<b>Presenter's Email:</b>	Abn5401@psu.edu

**Minutes:**

Description of the Budget:	
Materials Required for designing and manufacturing a Solid Fuel Powered amateur rocket. This includes composite materials, solid rocket motor parts, epoxy, etc.	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. No
2. Who will have access to this equipment?	3. The club members when they meet for meetings will have access.
1. Do you have University Approved Storage?	Yes
2. Have your funding priorities changed?	no
3. How do you plan to cover the expenses UPAC cannot cover?	NASA space fund
4. Please provide a breakdown of any equipment costs inclusive of the following: the need for each item requested, and how is it essential to your organization's mission, and	6. <b>6in 6k carbon sleeves by ft:</b> structure, single time use 7. <b>5in shrink tube per ft:</b> another component used to make the tubes; goes over the sleeve; single time use



<p>the estimated length of life for each item (between 1-4 years)?</p>	<ol style="list-style-type: none"> <li>8. <b>820 Epoxy Gal Kit with pumps:</b> holds composes together, single time use</li> <li>9. <b>50in 3k carbon twill roll per yd:</b> the same as a the tubes, but a flat weave. It makes the plates; single time use</li> <li>10. <b>6in Fiberglass heavy sleeves per ft:</b> air frame, single time use</li> <li>11. <b>Rocketpoxy 2 pint kit E:</b> used for bonding different parts to the rocket; single time use</li> <li>12. <b>Westsystems 105:</b> room tmeq cure, single time use</li> <li>13. <b>Westsystems 206 E:</b> goes with the 105, so you mix it together; one time use</li> <li>14. <b>Westsystems Pumps:</b> tool used to measure, one time use</li> <li>15. <b>Wildman Shipping:</b> name of rocketry vendor; cost of shipping all of the goods</li> <li>16. <b>TelemetrumV3.0:</b> computer used to build the rocket, one time use</li> <li>17. <b>Tele Starter:</b> the kit used to retrieve data from the tele; two year life span</li> <li>18. <b>755120M Motor Casing:</b> use to test launch, one time use</li> <li>19. <b>FNC6.0-5-1VK-FW-MT:</b> The nose cone; one year life span</li> <li>20. <b>N5500 Loki Reload:</b> propellant, one time use</li> <li>21. <b>Loki motor shipping:</b> shipping of propellant</li> </ol>
5.	22.
6.	23.
7.	24.
8.	25.

<p><b>Committee Discussion:</b></p>
<p>SCT: I love this budget and I think they are passionate about what they are doing and this is also a good use of the funds.</p>
<p>CM1: This seems like an awesome budget, and it’s great for the Penn State community.</p>
<p>CM2: They did a great job explaining the budget and I’m excited for them.</p>

<b>SCT Recommendation:</b>		
Recommendation:	Full funding \$4674.20	
Amount Funded:	Full funding \$4674.20	
2 <sup>nd</sup> By:	Tom & Aidan	
Equipment Breakdown (If needed)	<ol style="list-style-type: none"> <li>1. Item</li> <li>2. Item</li> <li>3. Item</li> <li>4. Etc.</li> </ol>	<ol style="list-style-type: none"> <li>1. \$XXX</li> <li>2. \$XXX</li> <li>3. \$XXX</li> <li>4. Etc.</li> </ol>
Vote:	6-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote:

# UPAC Allocation Night Minutes

Date: 10/17/2023

Organization Name: Flight Deck

Budget(s) to be Reviewed: Equipment

<b>Committee:</b>	NAT
<b>Committee Chair:</b>	Sam
<b>UPAC Advisor:</b>	Hannah
<b>Committee Members:</b>	Aidan H, Aidan J, Tom, Shayla, Bryanna
<b>Minutes Taker(s):</b>	Bryana, Shayla
<b>SCT Member(s):</b>	Hallie

<b>Organization Presenter:</b>	Avaneesh Gokhale
<b>Presenter's Email:</b>	<a href="mailto:amg8054@psu.edu">amg8054@psu.edu</a>

## Minutes:

Description of the Budget:	
My plan is to build a small Cessna 172 flight simulator. In order to do that, I am placing an order for basic avionic instruments, monitors, a PC, and switches.	
Questions from the Committee:	Responses from the Presenter:
1. Have you paid for anything yet?	1. No
2. Who will have access to this equipment?	1. Everyone will have access after the simulator is built.
2. Do you have University approved storage? Will you be setting it up there?	3. Yes, in the advisor's office, 2 teams (choose through numbers), club hours only to use equipment
3. Have your priorities for funding changed?	4. No, they have not changed, but they may need less of the amount asked due to cheaper options.
4. How do you plan to cover the portion that UPAC doesn't fund?	5. Out of pocket
5. Please provide a breakdown of any equipment costs inclusive of the following: the need for each item requested and the estimated	6. <b>Flight control yoke and throttle quadrant:</b> control the aircraft, 4 years 7. <b>Switch panel:</b> holds the switches for many different things; 4 years

length of life for each item (single time use OR between 1-4 years)?	8. <b>Gaming pc:</b> software to run models, 4 years 9. <b>Rudder pedals:</b> control the yaw of the aircraft;4 years 10. <b>GNS530:</b> navigation and communication system, 4 years 11. <b>GNS430:</b> primary navigation systems ;4 years 12. <b>Transponder:</b> for flight simulation, 4 years 13. <b>XP12 Software:</b> the name of the software they are planning to use; 4 years 14. <b>Monitor:</b> screen for the person flying to see what they are doing 4 years 15. <b>Autopilot:</b> real life simulation of auto pilot 4 years 16. <b>HDMI Cable:</b> hook everything up to another, everything is linked; 4 years 17. <b>USB cable:</b> same as HDMI; 4 years
6.	18.
7.	19.
8.	20.
9.	21.

<b>Committee Discussion:</b>
<p>SCT: It sounds great, and we have a better understanding of who has access to the equipment.</p> <p>CM1: The university approved storage was a little confusing.</p> <p>CM2: I like the budget. He is aware that the equipment has to be in the university approved storage and I'm excited to see the outcome.</p>

<b>SCT Recommendation:</b>		
Recommendation:	\$3,226.48	
Amount Funded:	\$3,226.48	
2 <sup>nd</sup> By:	Aidan J.	
Equipment Breakdown (If needed)	1. Item 2. Item 3. Item 4. Etc.	1. \$XXX 2. \$XXX 3. \$XXX 4. Etc.
Vote:	5-0	

**Additional Recommendations:**

Recommendation:

Comments:

Vote: